

IQAC MEETING

Date: 16th Sep, 2020.

Time: 11:30 am.

Chaired by Principal Dr. Subir Nag.

Members Present:

1. Dr. Subir Nag Smt.
2. Dr. Nandini Samaddar N. Samaddar
3. Dr. Kaushik Chatterjee Chak
4. Dr. Dipak Kumar Kundu D. Kundu
5. Dr. Mousumi Borah Borah
6. Dr. Subrata Kumar Sahoo (ABSENT)
7. Dr. Naba Kumar Saha A. Saha
8. Smt. Mitali Basak H. Basak
9. Smt. Ripa Mazumdar
10. Smt. Chunki Das
11. Smt. Alina Goperna Goperna
12. Dr. Fiku Chowdhury (IQAC coordinator) F. Chowdhury

Various aspects related to maintenance and upgradation of quality of the institution, in general and particularly in the pandemic situation, were discussed and the following suggestions were given. Plans of action was developed for effective implementation of the suggestions given and accepted by all present in the meeting.

The suggestions discussed and accepted are given in the next 2 pages. It was unanimously resolved that the accepted directions will be realized in this academic session.

P.T.O.

Suggestions for quality initiatives in JULY, 2020 -JUNE,2021

DR.PIKU CHOWDHURY [IQAC COORDINATOR]

1. RESEARCH PROJECTS [2020-2021] under R&D SCHEME FOR CONSERVATION & DEVELOPMENT , MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE.
2. SHARE YOUR SUCCESS STORY ON ENVIRONMENT CONSERVATION :
Action plan can be developed and we can upload our success story on MNEFC website
3. Various Programs on Environmental Education and generation of awareness and contacting nodal regional office for evaluation and ranking. In various schools and colleges had formed Registered Eco Clubs with financial grant from Ministry of Environment, Forest & Climate Change and these clubs are engaging in various schemes. We can see if there is scope for such financial aid any more . Action plan can be made for awareness and training activities even if clubs cannot be registered any more.
4. Plan of action for Recognised Seminar, Symposia, Workshops with Financial Grant for BOTH SEMINAR AND PUBLICATION given by Ministry of Environment, Forest & Climate Change, ICSSR.
5. In house publication [with ISBN] of booklets on value education. Academic and research ethics booklet in process. Other varied areas of value education to be identified.
6. Activities like webinar/virtual workshop on Plagiarism, Copyright, Research Ethics/ value education /peace promotion may be organised.
7. Formation of committee for welfare of marginalised students and free coaching may be given for empowerment
8. Empowerment of women may be achieved by plans related to welfare of women students, especially weaker/poor students with focus on self-reliance/atmanirbhar schemes.
9. RESPECTED IQAC MEMBER ENTRUSTED WITH CAMPUS DEVELOPMENT [Dr.Nandini Samaddar] to take initiative for turning college campus into SWACHHA CAMPUS AS PER SWACHH CAMPUS GUIDELINES FOR RANKING OF COLLEGE [GOI].



10. **RESPECTED IQAC MEMBER SO LONG ENTRUSTED WITH PLACEMENT**[Smt. Ripa Majumdar] to provide and realise action plan for placement related activities [career fair/mock interviews/any other scheme] and maintain record of placements achieved in pvt or public instt.s through such initiatives.
11. **Collaboration with RED CROSS SOCIETY** for staff and student welfare was resolved [in last IQAC meeting]to be taken up by GS Sri. Saikat Banerjee and Alumni Representative Shri.Mihir Mukherjee **AND THIS SHOULD BE CONTINUED.**
12. **All pending promotion under CAS to be expedited.**
13. **College can launch ONLINE SHORT TERM COURSES** based on UGC guidelines. Plan of Action to be developed in subsequent meeting and realised within this year.
14. **Question Bank Preparation by faculty for Open Book System of CCE and preserved in library.**
15. **MOU with institutes for skill development of students. Process initiated and can be resumed after Covid situation.**

