SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

SATYAPRIYA ROY COLLEGE OF EDUCATION

SATYAPRIYA ROY COLLEGE OF EDUCATION, AA-287, SECTOR-I, SALT LAKE, KOLKATA- 700064
700064
www.sprce.ac.in

SSR SUBMITTED DATE: 23-12-2022

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

December 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

With an aim to cater to the emerging needs of teacher education in West Bengal, All Bengal Teachers' Association (A.B.T.A.) the premier Secondary Teachers' Organisation of West Bengal took its academic responsilbility for establishing Teachers' Training College in the year 1967. All Bengal Teachers' Training College was born.. This college was renamed as **Satyapriya Roy College of Education** in the year 2006 to acknowledge the contribution of Satyapriya Roy in the field of School education as well as teachers' movement. This nomenclature has been duly approved by the University of Calcutta and the Government of West Bengal and NCTE by notification. At the national level, National Council of Teacher Education (NCTE) has accepted and acknowledged the certification of Bachelor of Education of this college since 1995. The college spread its wings with its M.Ed. Course since 2016, duly approved by NCTE and the Government of West Bengal. The college is affiliated to the West Bengal University of Teachers Training Education Planning and Administration since 2016.

There are 4 semesters in the 2 Years with general compulsory papers, school internships, practicum/ Field work and optional papers in the B.Ed. programs. Examinations are in accordance to the Semester rules and all the practical activities have internal & external Assessment. Video Analysis Review Technique is also used. Frequent peer learning and assessment are done. Simulations and class demonstrations are regular practices. However M.Ed course also persists of 4 semesters with Dissertations and field work and one elective paper.

Vision

OUR VISION

Vision of the institution is to provide a quality teacher education programme which is value added with professional skill development, orientation of the teacher trainees to quality development of school education. Teacher research is encouraged as well and a Centre for Advanced Research and Professional Skill Development has been developed for this purpose.

Mission

OUR MISSION

Our mission in every part of this vast continent is the same; it is to spread the light of education to every nook and corner, to dispel the darkness of ignorance and superstition from human heart. Our problems in this benighted land where 70% people are still illiterate are also the same and we must unite across the restrictive state frontiers in our fight for better education to the teeming millions of our countrymen and for better working conditions for millions of teacher and other educational workers in the country".

"… Education has not been brought closer to life. It is still being pursued in an ivory tower atmosphere and while it imparts some dead bits of knowledge and leads to cramming. It does not prepare the educands for the struggle of life and for accelerating the progress and prosperity of the country. The iron curtains round the educational institutions should immediately be broken and they should be made centers of the community activities and the education of the country should be brought in close and constant touch with the struggles of the people in the society, in the fields and the factories."

Teachers education is going to witness a paradigm shift from old age Bachelor of Training to Bachelor of Education. This college has taken teacher education as a mission to enlighten the teachers both deputed and prospective, with new ideas. Continuous updating of knowledge and use of modern technology in Teacher Education with enhancement of capability through pursuits of higher knowledge have been the mission of the college for which proposals for M.Phil and Ph.D in Education is in the academic planning of the college.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Admission policy of the college followed all rules and regulations of the State Government and WBUTTEPA with respect to reservation of seats and merit.
2. Has a performance appraisal system for all he teaching and non-teaching staff. Each teacher fills in a self-appraisal form at the end the academic year. This self-appraisal is comprehensive and covers teaching-learning, research, extension, professional achievements and contributions to the college. Teaching faculty performance is reviewed based on student performance, punctuality, commitment, teaching skill which is used during school internship in our 5 neighboring school, number of papers presented, number of conferences and workshops attended, and involvement in other college activities teacher's diary of teaching-learning accomplishments in each class (for each pedagogic school subjects and core papers)is maintained by the teachers and serve as a self monitoring tool for teachers. Overall performance is done through feedback IQAC meeting .Overall performance of Non-teaching staff is appraised by the principal and other members of the management on the basis of attendance and character role.

Institutional Weakness

1. The institution does not have facility for students.
2. No scope to develop a sports' field with amenities
3. The institution does not have a proper Placement cell whereby direct recruitments are done (only through verbal recommendation and Government recruitment in policy).

Institutional Opportunity

1.The college being a research innovation-driven institute,encourages students toward research , innovation

practices for development of e-content, e-resources for secondary and higher secondary school students. Both B,Ed and M.Ed students are encouraged and given..

2.Digital library with quality books, journal for general readersand high level research activities.

3.For updating of teacher skill and knowledge job-oriented and skill based courses of PGDGC,PGDEM,Councelling cell and Yoga and wellness centers, communication skill introduced.

4.Out of 11 faculties 8 faculties have Ph.D(5 in Education and 3 in Pedagogic school subjects,1 Pedagogic school subjec as well as Education,Librarian has alo Ph.D in Library Science.

5.Five(5) faculties are enrlled under our affiliating university, WBUTTEPA, as Ph.D research guide. Seven(7) faculties are enrlled under our affiliating university, WBUTTEPA, as M.Phil research guide.

6.All faculties are engaged in publication of a number research papers at Stae, National and International Levels and inwriting of Government Text Books and other Text Books as per NCTE curriculum.

7. Free coaching for the students in UGC-NET/SET, SSC,TET, CTET.

Institutional Challenge

Amidst Covid 19 pandemic the notice for commencement of online classes was regularly and aptly taken up by the all faculty members under the aided leadership of IQAC , and other coordinators.

2. Arrangement of Gadgets for LMS and MOOCS for ICT- enabled classes were made by the institution to impart necessary technical know0how to the teachers and students. Learning is strengthened with better training and motivation of the faculties.

3. For annual sports , we have to use adjacent ground of municipality with the permission of competent authority.

4. Amidst Covid 19 pandemic, online admission, online classes, online internships and online internal and external examination, were completed effectively and successfully.

5.The institution has effective welfare measures for student, teaching and non-teaching staff like GSLI,WBHS for the teaching staff, Student credit card, different Government students Scholarships and Duyare Sarkar for getting any certificates for students

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. The Institution ensures effective curriculum planning and effective delivery through a well planned process. The institution has an Academic council that chalks out a academic calendar, class time table, distribution of the content, library hour, access procedure of library, membership form and instruction of lending and reading facilities, assessment, practicum and evaluation procedures, about optional papers and research proposal and dissertation among the faculties for B.Ed and M.Ed learners before induction of B.ED and M.Ed courses.Academic calendar prepared and it is uploaded in the institutional website, Web link:

2. The institution has an Academic subcommittee that chalks out a time table with provision for hybrid mode of teaching since 2020-21. There is a LMS(Learning Management System) upgraded to MOODLE in 2021 for uploading texts, audio and video content for the benefit of B.Ed. and M.Ed. students. ICT enabled teaching is practiced with a well equipped Audio-visual classroom.

3. Ample space, physical infrastructure and qualified and professional human resources for curriculum transaction.

4. Curriculum development of 2 Add-on courses-PGDGC, PGDEA

5. Digitized library facilities.

6. ISSN peer-reviewed journal (college publishes).

7.Facilities for dissertation work and publication.

7. Co-scholastic activities are organized.

8. Seminars, Invited Lectures, Workshops are organized regularly.

9. Community Outreach activities are organized as per University curriculum.

10. Remedial and tutorial classes are held.

11. Institution obtains feedback on the syllabus and its transaction at the institution from the stakeholder. These feedback collected analyzed and action taken and feedback available on website. Need analysis and statistical analysis through graphical representation done on the basis of the feedback and constructive plans made to address issue to satisfy needs and overcome shortcoming. IQAC analyzed the feedback forms . IQAC would hold periodic meeting with students councils to hear any grievances that they may have and will also address those grievances.

Teaching-learning and Evaluation

1. Under teaching- learning an evaluation Equity paid attention. The admission policy of the college followed all rules and regulation of state Government and affiliating University WBUTTEPA with respect to reservation policy.

2. Initiation to introduce e-content, e-module and ICT enabled teaching –learning be strengthened as a

structural strategy for advanced and backward learners. After the notice for commencement of online classes was being taken by faculty members in the ICT-enabled classes and arrangement were made by institution. ICT enabled teaching is practiced with a well equipped Audio-visual classroom. Learning Management System for Curriculum Content (Both M.Ed and B.Ed) upload for the benefit of the student learning.

3) e-Learning materials, PPT for Content transaction for all disciplines ,

4)ICT Practicum with PPT and video presentation

5. College had started on-line classes. Our LMS, WhatsApp and online platform use as electronically. In the context of COVID 19 situation started: online admission, online classes, online internal and external examination, and online internship. All the documents submitted and uploaded on respective link. We have inaugurated MOOCS.

6. Student centric methodsare used for enhancing learning experiences:

Experimental learning:

Participative Learning:

Problem Solving Methodologies:

Innovative processes adopted by the institution in Teaching and Learning:

8.Program outcomes , programe specific outcomes and course outcomes for all programs offered by the instiution are stated and displayed in website of the institution.

9. Both B.Ed and M.Ed Practice Teaching and School Internship.

10) M.Ed dissertation works related preparation and presentation .

11) Use of whatsapp, mail and other social media for all transaction of activities.

: **Evaluation:**

1. Academic calendar prepared and adhered for conduct of internal and external examination.
2. From the date of induction- each and every learner is engaged in different college activities and programs.
3. Innovative practices/ ventures are given importance.
4. All activities are part of internal assessment as individual (performance and community participation). Continuous is done through student seminar (Individual and Group presentation), term paper(individually), assignment(individual and Group presentation). Group discussions, seminar presentations, assignment submissions (as part of curriculum) - assessed. Community outreach activities/ practicum / projects preparations evaluated by internal faculty.

Infrastructure and Learning Resources

1.The college Imparted education to the students in face to face mode with facilities of LCS and sound system. . The college facilitates to Learning Management System build with local software where audio and study materials were uploaded so that students can use it at any time from anywhere. The most valuable project was launched in LMS in 2021, which is Moodle and with this MOOCS are being started. Students can access to this LMS,

2.The college provides several laboratories facilities for the students like- Physical Science Lab, Biological Lab, Geo Lab, Language Lab, Social Science Lab etc.

3.There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

a)1.LABORATORY- There are well equipped Laboratory facilities such as Physics, Chemistry, Botany, Zoology, Geography, Arts and Craft, Language Lab.

b) Library – There is well maintained Library with Digitization Facilities and Library is automated using Integrate Library Management System (ILMS) , name of the ILMS software is KOHA, version 19.11.03.000 and year of automation is 2015 ,

c). Sports Complex- There is well maintained and space for indoor games .

d). Computers- There is a separate ICT Lab and ICT enabled rooms forspecial classes, Endowment Lectures and discussion sessions.

e). Classrooms; The Institution has adequate classrooms with proper ventilation, lighting , proper sound system , screen for the Power point presentation, green board, white board.

f) Internet Facilities: The speed of the Internet is more in the library with 100 Mbps while the speed is 75 Mbps in each computer Lab and office respectively.

4. The college has an OPAC and WEB OPAC substantially contributing to the process. KOHA 19.11.03.00 VERSION software is run. Institutional Repository Digital Archives.

5.Library as a Learning Resource:

Library is automated using Integrated Library Management System (ILMS).

Upload a description of library with

1) Name of the ILMS software- KOHA

 2) Additional information: sprcelibrary.ac.in

Student Support and Progression

1. 20 students benefited by scholarships provided by the Government **OASIS, WBMDFC and NSP.**
2. Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga and wellness, ICT/computing skills, personal counseling skill.
3. 100 students benefitted by guidance for competitive examinations NET/SET/TET/CTET/SSC and career counseling with collaboration offered by the institution.
4. The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees. Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee: No case reported during the Assessment Period 2020-2021. No meeting held during the lockdown period.
5. Students encouraged to be members of class representatives.
6. To participate and organize group discussions, quizzes based on curriculum content, Add-on courses.
7. Organize various club/cultural activities/workshops for intensive Teaching internship.
8. Research oriented practicum work and Dissertation works.
9. Library guidance for curriculum and competitive exams.
10. Class-Representation (CR)- selection (student leadership and governance).
11. Personal care through guidance and supervision.
12. Counseling, academic care for enhancing the level.
13. Provision of learning resources by Subject/Method by faculty members.
14. Consolidation and revision through past year question papers.
15. Library guidance for selection of books by faculty members.
16. Conducting Remedial classes through discussions, consultations for developmental stages.
17. Techno-pedagogy assistance to weaker sections.
18. Skill Development programmes for attitudinal enhancement.
19. Uploading of LMS material.
20. Indoor Sports programs.
21. Counseling & Placement Cell 2. Sexual Harassment Cell 3. Skill Development (Add-On Courses) is being worked upon 4. Satyapriya Roy Memorial Book Bank 5. Financial Assistance provided for economically backward students 6. First-Aid for emergency 7. Girls common room 8. Remedial classes for socio-economically backwards students 9. Expertise in teaching-learning materials & Workshops for academic enrichment Family related counseling 2. Academic counseling.

Progression:

1. Progression for higher education, 45 students admitted to higher education.

2.25 learners placed in Government institutions through off campus interview. Career guidance related to job opportunities .These consultancy are done at the group or at the individual level by all faculty

with required expertise in accordance to the student approach and demand.

Governance, Leadership and Management

1. College practices decentralization and participative management in its organization structure. The main functions of institution are classified into Administration, Academics, Examination and Human Resources. Every effort is made to include mechanism for evaliuating and monitoring all quality parameters through its organization structure i.e Governing Body, Principal, IQAC Coordinator, Coordinatores of B.Ed and M.Ed, Committees and Faculties. The Principal is the head of the institution and implements Vision and Mission of the Institution. The IQAC of the college is involved in developing a quality system for conscious, programmed action to improve the academic and administrative performance of the college. The entire college ensures a system of participative management whereby information flows and decision making processes involve management, staff and students.

2. College promotes participatory management in decision making by constituting various committee with both Teacher and Student members .Committees are framed in order to cater various aspects of learning teaching, administration, cultural ,sports and overall development of both staff and student. Name of the committees are given below: 1) Finance Sub-Committee 2) Cultural Committee 3) Academic Sub Committee 4) Admission Sub committee 5) Library Sub Committee 6) Journal Committee and Magazine Committee 7) ICC 8) NSS 9) Anti Ragging 10) RUSA Committee 11) IQAC 12) NAAC 13) NCTE sub committee 14) Website development cell 15) Different club activities through siksharthi samsad (Eco Science club, Literary Club, Debate club, Cultural club, Technical club) Teachers are members of academic council , IQAC committee and all the committees of the institution. Starting from deciding the work plan activities related to syllabus, teachers have been given freedom to propose various activities , the supporting participative involvement and decision making achieving academic excellence is the mission of every teacher in the college.

Institutional Values and Best Practices

1. Institution has initiative energy policy, use of alternate sources of energy for meeting its power requirements.

1. Initiative to install solar panel with the help of Govt of West Bengal. In process.

2. Sensory based energy conservation.

3. Use of LED bulbs and power efficient equipment.

2. Institution has initiatives policy for implementation of waste management

1. Different colour bins for waste collection.

 2. Plastic Collection (non- biodegradable).

 3. Composting Pits for garden waste.

3. Institution has water management and conservation initiatives in the form of Rain water harvesting.

4. Green Campus Initiatives
1. Restricted entry of automobiles.

2. Use of Bicycles.

3. Pedestrian- friendly pathway.

4. Ban of use of plastic.

5. Landscaping.

5.   **Development of E-content and easy to access online.**(https://lms.satyapriyaroycollege.in/)   , (https://ncte.gov.in/Website/OER.aspx)

Dr. Kausik Chatterjee Dr. Nandini Samaddar Dr. Mousumi Boral Dr. Piku Chowdhury

2. Institutional repository/ digital archive. (Dissertation Work and other Research Related Proposal)

6. **Faculty and student involvement in innovation and research** SPRCE being a research and innovation driven institute, encourages students towards research and innovation practices. PG and UG students are also encouraged and given opportunities to get involved in research efforts. PhD , M.Phil research works and M.Ed dissertation are made research driven and number of research papers have come out of the research article as an outcome.

Research and Outreach Activities

1. Faculty given laptops for research output and faculty encouraged to provide PhD research guide and development of e-content for teaching under WBUTTEPA..

Name of full time teachers with PhD	Year of obtaining Ph.D	Research guide under affiliating University, WBUTTEPA	No. of Research Scholar	No. of Research Scholar awarded	No. of Resea Scholar submit
Dr. Subir Nag	2000	Yes	2	1	1
Dr. Nandini Samaddar	2001	Yes	4	1	1
Dr. Kausik Chatterjee	2011	yes	5	1	1
Dr. Mousumi Boral	2003	Yes	5	1	0
Dr. Piku Chowdhury	2012	yes	5	0	0
Dr. Subrata Kumar Sahoo.	2004	No			
Dr. Naba Kumar Saha	2007	No			
Dr. Ripa Mazumdaer	2022	No			

2. Faculty and student involvement in innovation and research SPRCE being a research and innovation driven institute, encourages students towards research and innovation practices. PG and UG students are also encouraged and given opportunities to get involved in research efforts. M.Ed dissertation are made research driven and number of research papers have come out of the research article as an outcome.

These courses provide an opportunity to purpose research in topic within the broad are of the student interest for the future.

3. Encouraging the students and faculty members in innovative practices and research.

4. Faculties are acting M.Phl and Phd guide, MA(EDU) dissertation and Affiliating University M.Ed supervisor.

5. A peer reviewed annual journal is published regularly since 2014.

6. Encourage teachers to participate and present papers in research oriented seminars at national and international levels.

7. Promote teachers to publish research articles in reputed journals and booksü

  8.Outreach Activities: Community outreach programmes in our institution are avenues to bring growth to local community and the people around us, raise social awareness on sensitive matters. More importantly, students can deepen their understanding their knowledge, understanding, attitudes and values, skills of individual and group leadership and social responsibility in the context of a local multi-cultural society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SATYAPRIYA ROY COLLEGE OF EDUCATION
Address	SATYAPRIYA ROY COLLEGE OF EDUCATION, AA-287, SECTOR-I, SALT LAKE, KOLKATA- 700064
City	KOLKATA
State	West Bengal
Pin	700064
Website	www.sprce.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Subir Nag	033-23352430	9830886630	-	srcp.college@rediffmail.com
IQAC / CIQA coordinator	Kausik Chatterjee	033-26887722	8910257570	-	kausik.edu@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	The West Bengal University of Teachers' Training, Education Planning and Administration	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	18-12-2014	View Document
12B of UGC	18-12-2014	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	13-05-2004	2024	REVISED ORDER FOR BED AND MED ALREADY SUBMITTED IN IIQA

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	SATYAPRIYA ROY COLLEGE OF EDUCATION, AA-287, SECTOR-I, SALT LAKE, KOLKATA- 700064	Urban	1.317355	2170.867

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BEd,Education	24	Graduation	Bengali	100	50
PG	MEd,Education	24	GRADUATION WITH B.ED	Bengali	50	50

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				2				2				15
Recruited	0	0	0	0	0	0	0	0	3	6	0	9
Yet to Recruit				2				2				6
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	4	1	0	5
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	3	0	6
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

25-01-2023 11:38:05

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	4	0	6

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	5	1	0	0	6
	Female	44	0	0	0	44
	Others	0	0	0	0	0
PG	Male	15	1	0	0	16
	Female	34	0	0	0	34
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	31	0	0	0	31
	Female	70	0	0	0	70
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	24	17	14	11
	Female	41	43	41	41
	Others	0	0	0	0
ST	Male	0	1	1	1
	Female	4	4	3	3
	Others	0	0	0	0
OBC	Male	2	3	7	5
	Female	1	2	7	14
	Others	0	0	0	0
General	Male	38	27	18	15
	Female	82	99	106	104
	Others	0	0	0	0
Others	Male	3	2	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		195	198	197	194

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	1. Stand-alone teacher education institution (B.Ed and M.ED) will aim to become multidisciplinary institution offering holistic and multidisciplinary education. 2.A holistic and multidisciplinary education would aim to develop all capacities of human brings- intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. Future plan of action for next academic year(2023-2025 session) the postgraduate (B.Edand M.Ed 3 year integrated) institution plans to develop a separate research wings for higher education and introduce new course as per guidelines for NPE 2020 . 3. All Programmess, courses, curricula and pedagogy across subjects, including those in-class, online and in ODL

	modes as well as student support will aim to achieve global standards of quality. Research/ teaching collaborations and faculty/ students exchange with WBUTTEPA, VINOY BHAVAN, SHANTINIKETAN and Ramakrishna Mission Sikhanamandira , Belur Math, IGNOU, NSOU, JIS University And ADAMAS University. 4.Plenty of opportunities for participation in sports, culture/performing art club, eco –club, activities club, community service projects.
2. Academic bank of credits (ABC):	1.All the assessment systems shall be decided by the affiliating university. 2.Institution shall move to a criterion-based grading system that assesses student achievement based on the learning goals for B.Ed, M.Ed and B.Ed /Med integrated programme. 3.ABC system will be designed to encourage holistic development and will also be made easier by testing core capacities/ competencies.
3. Skill development:	Integrate performing art in teaching-learning process. Acquaint with the skill of integration different types of disciples, appreciate and apply different levels. 1.Invo-savvy skill 2Technological skill through STL(Science and Technology Literacy) 3.Techno-Pedagogical Skill. 4.Subtainable life style skill. 5.Develop various skill to use computer technology for sharing the information and ideas through various educational media. 6.Technology Intregation of pegagogic school subjects for content development, teaching-learning intruction,assessment procedure. 7.Convergence of communication with FOSS(free and Open source software. 8.Digital literacy for digital learners.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The promotion of Indian Art And culture is important not only for the nation but also for individual. Cultural awareness and expression among competencies considered important to develop in learner, inorder to provide teacher with sense of identity, belongingness as well as a appreciation of other culture and identity through EPC course in our B,Ed curriculum .A number of initiative to foster language, art and culture. In our curriculum greater emphasis on music, art and soft-skill development all level of B.Ed and M.Ed learners. Sanskrit offered as pedagogic school subject at B.Ed level as an important enriching option for student, as an option in the three language formula. Provide high quality

	learning and print materials in Bengali , English including textbooks.
5. Focus on Outcome based education (OBE):	1.Learner-centric teaching learning methodology. 2.Teacher and learner they can differentiate "learning outcomes"-Learners' perspectives and"Learningobjectives"- teachers' perspectivs.
6. Distance education/online education:	A number of initiatives will be taken to ensure optimal learning envirnment. All facultieds have to the autonomy to innovate on matters of curriculum, pedagogy and assessment with the broad framework of institutional programmes and across the ODL (IGNOU), online, and traditional "in-class modes.

Extended Profile

1 Students

1.1

Number of students on roll year-wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
194	197	198	195	196
File Description			Document	
Institutional data in prescribed format			View Document	

1.2

Number of seats sanctioned year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
150	150	150	150	150
File Description			Document	
Letter from the authority (NCTE / University / R			View Document	
Institutional data in prescribed format			View Document	

1.3

Number of seats earmarked for reserved category as per GOI/ State Govt. rule year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
16	16	16	16	16
File Description			Document	
Institutional data in prescribed format			View Document	
Central / State Govt. reservation policy for adm			View Document	

1.4

Number of outgoing/ final year students who appeared for final examination year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
96	98	96	95	87

File Description	Document
List of final year students with seal and signat	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.5

Number of graduating students year-wise during last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
96	98	96	95	87

File Description	Document
Institutional data in prescribed format	[View Document](#)
Consolidated result sheet of graduating students	[View Document](#)

1.6

Number of students enrolled(admitted) year-wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
96	98	99	99	96

File Description	Document
Institutional data in prescribed format	[View Document](#)
Enrollment details submitted to the state / univ	[View Document](#)

2 Teachers

2.1

Number of full time teachers year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	08

File Description	Document
Institutional data in prescribed format	[View Document](#)
Copy of the appointment orders issued to the tea	[View Document](#)

2.2

Number of Sanctioned posts year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
19	19	19	19	19
File Description		Document		
University letter with respect to sanction of p		[View Document](#)		

3 Institution

3.1

Total expenditure excluding salary year wise during the last five years (INR in lakhs)..

2021-22	2020-21	2019-20	2018-19	2017-18
7389561	3974449	10347972	7529343	2085095
File Description		Document		
Audited Income Expenditure statement year wise d		[View Document](#)		

3.2

Number of Computers in the institution for academic purposes..

Response: 30

File Description	Document
Invoice bills of purchase of computers	[View Document](#)
Copy of recent stock registers	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Planning

1.1.1 Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation.

Response:

1. The institution has an Academic subcommittee that chalks out a time table with provision for hybrid mode of teaching since 2020-21. There is a LMS(Learning Management System) upgraded to MOODLE in 2021 for uploading texts, audio and video content for the benefit of B.Ed. and M.Ed. students. ICT enabled teaching is practised with a well equipped Audiovisual classroom. Access to reputed journals and many good books is ensured by the partially digitised library. Regular and planned internship is ensured with planned supervision. Demonstration teaching lessons are given by faculty for developing a clear understanding of the method of effective teaching and related skills and competencies. Visits are arranged to different inclusive or special needs institutions and places of historical, geographical, ethical/spiritual and academic significance for comprehensive development of the student-teachers. Planned internal continuous evaluation is carried on throughout the year.

File Description	Document
Plans for mid- course correction wherever needed for the last completed academic year	[View Document](#)
Plan developed for the last completed academic year	[View Document](#)
Details of a. the procedure adopted including periodicity, kinds of activities, b. Communication of decisions to all concerned c. Kinds of issues discussed	[View Document](#)
Paste link for additional information	[View Document](#)

1.1.2 At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the last completed academic year 1.   Faculty of the institution 2.   Head/Principal of the institution 3.   Schools including Practice teaching schools 4.   Employers 5.   Experts 6.   Students 7.   Alumni

Response: A. Any 5 or more of the above

File Description	Document
Meeting notice and minutes of the meeting for in-house curriculum planning	[View Document](#)
List of persons who participated in the process of in-house curriculum planning	[View Document](#)
Data as per Data Template	[View Document](#)
A copy of the Programme of Action for in-house curriculum planned and adopted during the last completed academic year	[View Document](#)

1.1.3 While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes(CLOs) for all Progammes offered by the institution, which are stated and communicated to teachers and students through 1. Website of the Institution 2. Prospectus 3. Student induction programme 4. Orientation programme for teachers

Response: A. All of the above

File Description	Document
Report and photographs with caption and date of teacher orientation programmes	[View Document](#)
Report and photographs with caption and date of student induction programmes	[View Document](#)
Prospectus for the last completed academic year	[View Document](#)
Data as per Data Template	[View Document](#)
Any other relevant information	[View Document](#)
URL to the page on website where the PLOs and CLOs are listed	[View Document](#)	
Paste link for additional information	[View Document](#)	

1.2 Academic Flexibility

1.2.1 Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

Response: 16.67

1.2.1.1 **Number of optional/ elective courses including pedagogy courses offered programme - wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	2	2

1.2.1.2 **Number of optional / elective courses including pedagogy courses programme wise as per the syllabus during the last five years..**

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	12

File Description	Document
Data as per Data Template	[View Document](#)
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	[View Document](#)
Any other relevant information	[View Document](#)
Academic calendar showing time allotted for optional / electives / pedagogy courses	[View Document](#)
Paste link for additional information	[View Document](#)

1.2.2 Average Number of Value-added courses offered during the last five years

Response: 1.4

1.2.2.1 **Number of Value – added courses offered during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	02	01	01	01

File Description	Document
Data as per Data Template	[View Document](#)
Brochure and course content along with CLOs of value-added courses	[View Document](#)
Paste link for additional information	[View Document](#)

1.2.3 Percentage of Students enrolled in the Value-added courses mentioned at 1.2.2 during the last five years

Response: 28.98

1.2.3.1 **Number of students enrolled in the Value – added courses mentioned at 1.2.2 during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
87	85	50	42	20

File Description	Document
Upload any additional information	[View Document](#)
List of the students enrolled in the value-added course as defined in 1.2.2	[View Document](#)
Course completion certificates	[View Document](#)
Paste link for additional information	[View Document](#)

1.2.4 Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through

    1. **Provision in the Time Table**
    2. **Facilities in the Library**
    3. **Computer lab facilities**
    4. **Academic Advice/Guidance**

Response: A. All of the above

File Description	Document
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses	[View Document](#)
Document showing teachers' mentoring and assistance to students to avail of self-study courses	[View Document](#)
Data as per Data Template	[View Document](#)
Paste link for additional information	[View Document](#)

1.2.5 Percentage of students who have completed self-study courses (online /offline, beyond the

curriculum) during the last five years

Response: 0

1.2.5.1 **Number of students who have completed self-study course(s) (online /offline, beyond the curriculum) during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of students enrolled and completed in self study course(s)	[View Document](#)
Data as per Data Template	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Curriculum of the Institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas

Response:

Gender, Environment and Human values in courses. In B.Ed curriculm SEM-IV the following papers develop values and knowledge related to ecology, gender, equity, etc: Gender, school & society, creating Inclusive school, Yoga: Self understaring & Development, Special paper: Envi017ment and Population Pedagogical analysis for different method subjects. In General/core papers and social science practicum : Visit to Eco-places., visit to special education institutions like NIEPD, Monovikash Kendra, Pradip for Autistic Institution. Other Activities: Observation of National Vigilance week (essay Competition). Vigilance Oath Taken. Community based activities. Visit to special education institutions and places of historical and ecologically significant places as a part of practicum Campus cleaning and beatification. First- Aid. Cultural programs to celebrate days of National importance to inculcate values. National level quiz [online] on library service and use In M.Ed Curriculum SEM-I: i)Educational Studies(Sociocultural Context and Support System) ii) Expository writing topic of Social and Value –Based relevance. iii) Self development Through Yoga Education. SEM II : Philosophical Perspectics(Values) Sociological Perspectives SEM III: Dissertation : Topic of Education and social relevance. Inclusive Education and Gender Issues in Education

File Description	Document
Photographs indicating the participation of students, if any	View Document
List of activities conducted in support of the above	View Document
Documentary evidence in support of the claim	View Document
Paste link for additional information	View Document

1.3.2 Institution familiarizes students with the diversities in school system in India as well as in an international and comparative perspective.

Response:

1. ACQUITANCES WITH THE SCHOOL CURRICULUM

2.. ANALYSIS OF DIFFERENT CURRICULUM OF VARIED BOARDS

3. DIFFERENT LEARNING TECHNIQUES AND METHODOLOGIES APPROPRIATE TO INCLUSIVE CLASSROOM

4. USAGE OF TEACHING LEARNING AIDS FOR APPROPRIATE CLASSROOM TRANSACTION

5. SENSITIZATION OF CREATIVE SKILLS

6. PARTICIPATION IN DIFFERENT COMPETITIONS AND PROGRAMMES

File Description	Document
Documentary evidence in support of the claim	View Document
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View Document

1.3.3 Students derive professionally relevant understandings and consolidate these into professional acumen from the wide range of curricular experiences provided during Teacher Education Programme

Response:

1.QUALITY TEACHING IN CLASSROOM IN SECONDARY CLASSES 6 TO 10 AND SENIOR SECONDARY 11 AND 12

2.COMMUNICATION SKILL DEVELOPMENT

3. USE OF ICT AND APPLICATION IN BETTER CLASSROOM PRESENTATION

4. INNOVATIVE TECHNIQUES IN THE PREPARATION IN TEACHING LEARNING AIDS

5. YOGA AND WELLNESS

6. COUNSELLING SKILLS TO LEARNERS

7. SKILLED IN ACTION RESEARCH

8. COMMUNITY AWARENESS PROGRAMMES

9. POPULATION AND ENVIRONMENTAL AWARENESS

10.ENHANCING PROFESSIONAL COMPETENCIES IN PERFORMING AND CREATIVE ARTS

11. RESERCH ORIENTED ACTIVITIES.(ONLY FOR M.ED)

12.. USE OF STATISTICAL TECHNIQUES IN RESEARCH ACTIVITIES.(ONLY FOR M.ED)

File Description	Document
Documentary evidence in support of the claim	View Document
Paste link for additional information	View Document

1.4 Feedback System

1.4.1 Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from

    1.Students
    2.Teachers
    3.Employers
    4.Alumni
    5.Practice teaching schools/TEI

Response: A. All of the above

File Description	Document
Sample filled-in feedback forms of the stake holders	View Document
Any other relevant information	View Document

1.4.2 Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Stakeholder feedback analysis report with seal and signature of the Principal	View Document
Any other relevant information	View Document
Action taken report of the institution with seal and signature of the Principal	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrollment percentage of students during the last five years..

Response: 65.07

File Description	Document
Document relating to Sanction of intake from University	[View Document](#)
Data as per Data Template	[View Document](#)
Approved admission list year-wise/ program-wise	[View Document](#)
Approval letter of NCTE for intake for all programs	[View Document](#)

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the last five years..

Response: 46.25

2.1.2.1 **Number of students enrolled from the reserved categories during last five years..**

2021-22	2020-21	2019-20	2018-19	2017-18
37	38	35	37	38

File Description	Document
Final admission list published by the HEI	[View Document](#)
Data as per Data Template	[View Document](#)
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	[View Document](#)
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	[View Document](#)

2.1.3 Percentage of students enrolled from EWS and Divyangjan categories during last five years

Response: 0.61

2.1.3.1 **Number of students enrolled from EWS and Divyangjan categories during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	1	0

File Description	Document
List of students enrolled from EWS and Divyangjan	[View Document](#)
Data as per Data Template	[View Document](#)
Certificate of EWS and Divyangjan	[View Document](#)

2.2 Honoring Student Diversity

2.2.1 Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students..

Response:

A. **Advanced B.Ed Learners+M.Ed Learners**

1. Students encouraged to be members of class representatives.
2. To participate and organize group discussions, quizes based on curriculam content, Add-on courses.
3. Organize various club/cultural activities/workshops for intensive Teaching internship.
4. Participation in inter collegiate/university programmes.
5. Research oriented practicum work and Dissertation works.
6. Library guidance for curriculam+competitive exams.
7. Class-Reaprentation (CR)- selection (student leadership and governance).

B. **Slow B.Ed+M.Ed Learners**

1. Institution practices academic+pyschological counselling.
2. Motivation for talent identification and nurturance through college activity, programmes.
3. Personal care through guidance and supervision-24x7.
4. Counselling, academic care for enhancing the level.
5. Provision of learning resources by Subject/Method by faculty members.
6. Consolidation and revision through past year question papers.
7. Library guidance for selection of books by faculty members+laboratory experiences.
8. Conducting Remedial classes through discussions, consultations for developmental stages.
9. Formation of group activity, cooperative learning, peer interaction for better competency.
10. Techno-pedagogy assistance to weaker sections.
11. Skill Development programmes for attitudanal enhancement.

12. Uploading of LMS material.
13. Sports programs.

File Description	Document
The documents showing the performance of students at the entry level	[View Document](#)
Documentary evidence in support of the claim	[View Document](#)

2.2.2 Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through 1. Mentoring / Academic Counselling 2. Peer Feedback / Tutoring 3. Remedial Learning Engagement 4. Learning Enhancement / Enrichment inputs 5. Collaborative tasks 6. Assistive Devices and Adaptive Structures (for the differently abled) 7. Multilingual interactions and inputs

Response: A. Any 5 or more of the above

File Description	Document
Reports with seal and signature of Principal	[View Document](#)
Relevant documents highlighting the activities to address the student diversities	[View Document](#)
Photographs with caption and date, if any	[View Document](#)
Data as per Data Template	[View Document](#)
Any other relevant information	[View Document](#)

2.2.3 There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students

Response: Whenever need arises due to student diversity

File Description	Document
Reports with seal and signature of the Principal	[View Document](#)
Relevant documents highlighting the activities to address the differential student needs	[View Document](#)
Photographs with caption and date	[View Document](#)

2.2.4 Student-Mentor ratio for the last completed academic year

Response: 11:1

2.2.4.1 **Number of mentors in the Institution**

Response: 17

File Description	Document
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View Document
Data as per Data Template	View Document
Any other relevant information	View Document

2.3 Teaching- Learning Process

2.3.1 Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning

Response:

Experimental learning: Students learn by doing and reflecting on the experiences. 1. Experiences selected in accordance to learning potential selection of different activity (curricular and cocurricular). 2. Learner is actively engaged in question answer, investigating (in program and practicum), experimenting (labs), add-on course. 3. Creative and cultural practices – celebration and observations of different days in calendar, yoga and wellness education/counseling. 4. Reflection on learning – peer learning, internship, practice teaching, community outreach activity, micro-teaching, simulation. 5. Relationship developed and nurtured – learner to self, learner to others, and the community. 6. Research and development – pursuit in dissertation, IGNOU courses and other self-paced courses. Participative Learning: Intentional sequence of activities or learning events that will help the learner achieve the specified objective or desired outcome. 1. Class-discussion in curriculum content transaction. 2. Micro-teaching, simulation, peer evaluation(B.Ed+M.Ed) 3. Cultural programs, workshops, college activities, online programs. 4. Extension activities – Alumni, CR governance and leadership. 5. Internship, practice teaching, community outreach programs. 6. Seminar/group presentations 7. Laboratory and library activities. Problem Solving Methodologies: Teaching through complex real-world problems to promote better learning of concepts and principles:- 1. Group activity/cooperation learning in classroom discussions 2. Debates, creative writing, drawing competitions – creative talent hunts, Research activity (M.Ed) 3. Various instructional methods – curriculum understanding and application in real life situations. 4. Guidance, supervision, 24x7 consultation with mentor teachers and all faculty 5. Cooperation from Teaching Staff, Non-Teaching Staff and authority at all times. 6. Positive Reinforcement and novel and critical ways of thinking to manage life strategically – gender based, employment/ motherhood pregnancy issues.

File Description	Document
Course wise details of modes of teaching learning adopted during last completed academic year in each Programme	[View Document](#)
Any other relevant information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Percentage of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha, e-Learning Resources and others during the last five years

Response: 100

2.3.2.1 **Number of teachers integrating ICT for effective teaching with Learning Management Systems (LMS), e-Learning Resources and others excluding PPT..**

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	08

File Description	Document
Data as per Data Template	[View Document](#)
Any other relevant information	[View Document](#)
Link of LMS	[View Document](#)

2.3.3 Students are encouraged to use ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning including on field practice..

Response: 100

2.3.3.1 **Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, for the last completed academic year**

Response: 194

File Description	Document
Programme wise list of students using ICT support	[View Document](#)
Landing page of the Gateway to the LMS used	[View Document](#)
Documentary evidence in support of the claim	[View Document](#)
Data as per Data Template	[View Document](#)
Any other relevant information	[View Document](#)
Any additional Links	[View Document](#)

2.3.4 ICT support is used by students in various learning situations such as

1. **Understanding theory courses**
2. **Practice teaching**
3. **Internship**
4. **Out of class room activities**
5. **Biomechanical and Kinesiological activities**
6. **Field sports**

Response: A. Any 4 or more of the above

File Description	Document
Lesson plan /activity plan/activity report to substantiate the use of ICT by students in various learning situations	[View Document](#)
Geo-tagged photographs wherever applicable	[View Document](#)
Data as per Data Template	[View Document](#)
Any other relevant information	[View Document](#)
Link of resources used	[View Document](#)

2.3.5 Continual mentoring is provided by teachers for developing professional attributes in students

Response:

1. Debates, creative writing, drawing competitions – creative talent hunts, Research activity (M.Ed)
2. Various instructional methods – curriculum understanding and application in real life situations.
3. Guidance, supervision, 24x7 consultation with mentor teachers and all faculty

4 Positive Reinforcement and novel and critical ways of thinking to manage life strategically – gender based, employment

5 Reflection on learning – peer learning, internship, practice teaching, community outreach activity, micro-teaching, simulation.

6 Learner is actively engaged in question answer, investigating (in program and practicum), experimenting (labs), add-on course.

File Description	Document
Documentary evidence in support of the claim	View Document
Link for additional information	View Document

2.3.6 Institution provides exposure to students about recent developments in the field of education through 1.   Special lectures by experts 2.   'Book reading' & discussion on it 3.   Discussion on recent policies & regulations 4.   Teacher presented seminars for benefit of teachers & students 5. Use of media for various aspects of education 6.   Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Response: A. Any 5 or more of the above

File Description	Document
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View Document
Documentary evidence in support of the selected response/s	View Document
Data as per Data Template	View Document
Any other relevant information	View Document
Link for additional information	View Document

2.3.7 Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students..

Response:

Innovation and creativity in Teaching Learning – Learners need to seek to develop to help them look at the world in new ways and form ideas to improve or add.

Innovationn – ability to solve challenges or problems with novel solutions, ideas, implementation and can be realized value to others.

Creativity – ability to solve challenges or problems with ideas that can be satisfying to oneself and be shared with others.

1. Hands-on experience in organizing different college activity programs – yoga, seminars, online cultural-programs, day – celebration.
2. Leadership training in governance- CR, Alumini meets.
3. Preparation of T-L preparation, experiments.
4. Managing ICT tools, LMS/mailed Learning resources.
5. Diversified Research logic selection-related to political and cultural context.
6. Adaptation of Learning styles in stimulations, micro-teaching.
7. Group and Peer activity/evaluations for competancy enhancement.
8. Class Disscussions/transactuions/performance(student and teacher point of view).
9. Community-outreach activities/Welfare activities.
10. Engagement in collaborative programs-BITM,Video, seminar, workshop, wall maps.
11. Awards-library user.
12. Journal and college magazine-article contribution.
13. Skill enhancement programs in relation to curriculum.
14. Creation of better pedagogic practice and assessment (online to offline especially covid times)
15. Updating of Teacher Skill and Knowledge for Student initiation.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Link for additional information	[View Document](#)

2.4 Competency and Skill Development

2.4.1 Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include

1. **Organizing Learning (lesson plan)**
2. **Developing Teaching Competencies**
3. **Assessment of Learning**
4. **Technology Use and Integration**
5. **Organizing Field Visits**
6. **Conducting Outreach/ Out of Classroom Activities**
7. **Community Engagement**
8. **Facilitating Inclusive Education**
9. **Preparing Individualized Educational Plan(IEP)**

Response: A. Any 8 or more of the above

File Description	Document
Reports of activities with video graphic support wherever possible	[View Document](#)
Documentary evidence in support of the selected response/s	[View Document](#)
Data as per Data Template	[View Document](#)
Link for additional information	[View Document](#)

2.4.2 Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as 1. Formulating learning objectives 2. Content mapping 3. Lesson planning/ Individualized Education Plans (IEP) 4. Identifying varied student abilities 5. Dealing with student diversity in classrooms 6. Visualising differential learning activities according to student needs 7. Addressing inclusiveness 8. Assessing student learning 9. Mobilizing relevant and varied learning resources 10. Evolving ICT based learning situations 11. Exposure to Braille /Indian languages /Community engagement

Response: A. Any 8 or more of the above

File Description	Document
Reports and photographs / videos of the activities	[View Document](#)
Documentary evidence in support of each selected activity	[View Document](#)
Data as per Data Template	[View Document](#)
Attendance sheets of the workshops/activities with seal and signature of the Principal	[View Document](#)
Link for additional information	[View Document](#)

2.4.3 Competency of effective communication is developed in students through several activities such as

1. **Workshop sessions for effective communication**
2. **Simulated sessions for practicing communication in different situations**
3. **Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur'**
4. **Classroom teaching learning situations along with teacher and peer feedback**

Response: A. All of the above

File Description	Document
Details of the activities carried out during last completed academic year in respect of each response indicated	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.4 Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses

1. **Teacher made written tests essentially based on subject content**
2. **Observation modes for individual and group activities**
3. **Performance tests**
4. **Oral assessment**
5. **Rating Scales**

Response: A. All of the above

File Description	Document
Samples prepared by students for each indicated assessment tool	[View Document](#)
Documents showing the different activities for evolving indicated assessment tools	[View Document](#)
Data as per Data Template	[View Document](#)
Any other relevant information	[View Document](#)

2.4.5 Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of 1. Preparation of lesson plans 2. Developing assessment tools for both online and offline learning 3. Effective use of social media/learning apps/adaptive devices for learning 4. Identifying and selecting/ developing online learning resources 5. Evolving learning sequences (learning activities) for online as well as face to face situations

Response: A. All of the above

File Description	Document
Sample evidence showing the tasks carried out for each of the selected response	[View Document](#)
Documentary evidence in respect of each response selected	[View Document](#)
Data as per Data Template	[View Document](#)
Any other relevant information	[View Document](#)

2.4.6 Students develop competence to organize academic, cultural, sports and community related events through

1. **Planning and scheduling academic, cultural and sports events in school**
2. **Planning and execution of community related events**
3. **Building teams and helping them to participate**
4. **Involvement in preparatory arrangements**
5. **Executing/conducting the event**

Response: A. All of the above

File Description	Document
Report of the events organized	[View Document](#)
Photographs with caption and date wherever possible	[View Document](#)
Data as per Data Template	[View Document](#)
Any other relevant information	[View Document](#)

2.4.7 A variety of assignments given and assessed for theory courses through

1. **Library work**
2. **Field exploration**
3. **Hands-on activity**
4. **Preparation of term paper**
5. **Identifying and using the different sources for study**

Response: A. Any 4 or more of the above

File Description	Document
Samples of assessed assignments for theory courses of different programmes	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.8 Internship programme is systematically planned with necessary preparedness..

Response:

School internship (Semester III, Full marks 500 (credit -20)

Pre-internship stage:

1. Video analysis of recorded demonstration lessons given by teacher educators of this college in

various Government aided schools to groom trainee teachers about class management and innovative teaching practices o address diversity in a real classroom situation. Video recording and subsequent analysis of lessons transacted by student –teachers during micro-teaching and simulated lessons for development of teaching –learning skills. Knowledge about components of different skills like introducing the lesson, skill of questioning, use of TLM, reinforcement and illustration etc.

2. Briefly discuss sub components of every skill wih example . Demo class , peer group evaluation, different methods of illustration like interaction with learners, use of activities and TLM and fully utilization of Black board in the classroom to prepare 60 learning design and to develop instructional (teaching-learning) materials. By using the concept of task analysis and content analysis

3. Selection of unit from different classes under West Bengal Board of Secondary Education (VI to IX) and West Bengal Council of Higher Secondary (only XI).

4. Breaking of Unit into subunit with number of periods. Short deliberation of previous knowledge on interactive and lecture cum demonstration method.

5. Instructional objectives in behavioural terms like cognitive domain, affective domain and psychomotor domain.

During Internship:

1. Make routine for internship classes.

2. 60 Learning designs structured delivered with demonstration which approved by the pedagogical teacher educators and mentor of the.Trainee teachers selected their daily topic with different teaching strategies. During internship trainees presented different types of TLM like, chart, models, graphs flashcard, globes, maps, innovative science experiment and low-cost no cost teaching aids.

Evaluation stage:

All practical activities evaluated by both internal as well as external assessment (Internal -60% and external -40%)

year	Period of internship	Notice served
2017-2019	2nd april to 28th april and 27july to 26 november 2018	26.11.2018
2018-2020	3rd april to 3rd may and 22 july to 21st november 2019	
2019-2021	3rd pril to 3rd may and 22nd july to 21st november 2020	
2020-2022	19.11.2021 to 18.18.03.2022	29.11.2021
2021-2023	July 2022 to August 2022 and November 2022 to February 2023	

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Any other relevant information	[View Document](#)
Link for additional information	[View Document](#)

2.4.9 Average number of students attached to each school for internship during the last completed academic year

Response: 19.2

2.4.9.1 **Number of schools selected for internship during the last completed academic year**

Response: 05

File Description	Document
Plan of teacher engagement in school internship	[View Document](#)
Internship certificates for students from different host schools	[View Document](#)
Data as per Data Template	[View Document](#)
Copy of the schedule of work of internees in each school	[View Document](#)

2.4.10 Nature of internee engagement during internship consists of

1. **Classroom teaching**
2. **Mentoring**
3. **Time-table preparation**
4. **Student counseling**
5. **PTA meetings**
6. **Assessment of student learning – home assignments & tests**
7. **Organizing academic and cultural events**
8. **Maintaining documents**
9. **Administrative responsibilities- experience/exposure**
10. **Preparation of progress reports**

Response: A. Any 8 or more of the above

File Description	Document
School-wise internship reports showing student engagement in activities claimed	[View Document](#)
Sample copies for each of selected activities claimed	[View Document](#)
Data as per Data Template	[View Document](#)

2.4.11 Institution adopts effective monitoring mechanisms during internship programme.

Response:

School internship (Semester III, Full marks 500 (credit -20)

Pre-internship stage:

1. Video analysis of recorded demonstration lessons given by teacher educators of this college in various Government aided schools to groom trainee teachers about class management and innovative teaching practices o address diversity in a real classroom situation. Video recording and subsequent analysis of lessons transacted by student –teachers during micro-teaching and simulated lessons for development of teaching –learning skills. Knowledge about components of different skills like introducing the lesson, skill of questioning, use of TLM, reinforcement and illustration etc.
2. Briefly discuss sub components of every skill wih example . Demo class , peer group evaluation, different methods of illustration like interaction with learners, use of activities and TLM and fully utilization of Black board in the classroom to prepare 60 learning design and to develop instructional (teaching-learning) materials. By using the concept of task analysis and content analysis
3. Selection of unit from different classes under West Bengal Board of Secondary Education (VI to IX) and West Bengal Council of Higher Secondary (only XI).
4. Breaking of Unit into subunit with number of periods. Short deliberation of previous knowledge on interactive and lecture cum demonstration method.
5. Instructional objectives in behavioural terms like cognitive domain, affective domain and psychomotor domain.

During Internship:

1. Make routine for internship classes.
2. 60 Learning designs structured delivered with demonstration which approved by the pedagogical teacher educators and mentor of the.Trainee teachers selected their daily topic with different teaching strategies. During internship trainees presented different types of TLM like, chart, models, graphs flashcard, globes, maps, innovative science experiment and low-cost no cost teaching aids.

Evaluation stage:

All practical activities evaluated by both internal as well as external assessment (Internal -60% and

external -40%)

File Description	Document
Documentary evidence in support of the response	[View Document](#)
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.4.12 Performance of students during internship is assessed by the institution in terms of observations of different persons such as

> 1. Self
> 2. Peers (fellow interns)
> 3. Teachers / School* Teachers
> 4. Principal / School* Principal
> 5. B.Ed Students / School* Students

(* 'Schools' to be read as "TEIs" for PG programmes)

Response: A. All of the above

File Description	Document
Two filled in sample observation formats for each of the claimed assessors	[View Document](#)
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	[View Document](#)
Any other relevant information	[View Document](#)

2.4.13 Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include

> 1. Effectiveness in class room teaching
> 2. Competency acquired in evaluation process in schools
> 3. Involvement in various activities of schools
> 4. Regularity, initiative and commitment
> 5. Extent of job readiness

Response: A. All of the above

File Description	Document
Format for criteria and weightages for interns' performance appraisal used	[View Document](#)
Five filled in formats for each of the aspects claimed	[View Document](#)
Any other relevant information	[View Document](#)

2.5 Teacher Profile and Quality

2.5.1 Percentage of fulltime teachers against sanctioned posts during the last five years

Response: 54.74

File Description	Document
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	[View Document](#)
Data as per Data Template	[View Document](#)

2.5.2 Percentage of fulltime teachers with Ph. D. degree during the last five years

Response: 76.92

2.5.2.1 **Number of full time teachers in the institution with Ph.D. degree during last five years**

Response: 8

File Description	Document
Data as per Data Template	[View Document](#)
Certificates of Doctoral Degree (Ph.D) of the faculty	[View Document](#)
Any other relevant information	[View Document](#)

2.5.3 Average teaching experience of full time teachers for the last completed academic year.

Response: 2.73

2.5.3.1 **Total number of years of teaching experience of full-time teachers for the last completed academic year**

Response: 30

File Description	Document
Copy of the appointment letters of the fulltime teachers	[View Document](#)

2.5.4 Teachers put-forth efforts to keep themselves updated professionally through

- **In house discussions on current developments and issues in education**
- **Sharing information with colleagues and with other institutions on policies and regulations**

Response:

In house discussions on curriculum transaction, Internship, use of MOODLE and ICT Integration in teaching learning internal evaluation.

File Description	Document
Documentary evidence to support the claims	[View Document](#)

2.6 Evaluation Process

2.6.1 Continuous Internal Evaluation(CIE) of student learning is in place in the institution

Response:

2.6.1 Continuous Internal Evaluation (CIE) of student learning is in place in the institution

CIE is done through - student seminar (Individual and Group presentation) assignment (Individual and Group presentation) term papers (Individually)

1.Class test, seminar presentation, debate, term paper, assighment, and practicum files for the B.Ed and M.Ed .students.

2.Research proposal and final dissertation for the M.Ed students. conducted by the internal as well as external assessment and all th documents submitted at sprceassignment@gmail.com , created on 14.04.2020 and for M.Ed students sprce. medassign@gmail.com which was created on 31.05.2021 and the external evalustion conducted by the University WBUTTEPA and the marks was uploaded in the portal satyapriyacollege.in/ universityexam.php.

For B.Ed :sprceassignment@gmail.com , created on 14.04.2020 and

For M.Ed students sprce. medassign@gmail.com which was created on 31.05.2021

File Description	Document
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	[View Document](#)
Any other relevant information	[View Document](#)

2.6.2 Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation

    1. **Display of internal assessment marks before the term end examination**
    2. **Timely feedback on individual/group performance**
    3. **Provision of improvement opportunities**
    4. **Access to tutorial/remedial support**
    5. **Provision of answering bilingually**

Response: A. Any 4 or more of the above

File Description	Document
Documentary evidence for remedial support provided	[View Document](#)
Copy of university regulation on internal evaluation for teacher education	[View Document](#)
Any other relevant information	[View Document](#)
Annual Institutional plan of action for internal evaluation	[View Document](#)

2.6.3 Mechanism for grievance redressal related to examination is operationally effective

Response:

1. University conducts exam(theoretical and practical). 2. Practicum evaluated by both internal and external evaluators (pre-covid). 3. Covid- practicum of B.Ed+M.Ed – evaluated by internal faculty(mentor and subject teacher). 4. Reviews of marks(theoretical)-by special application to university(15 days). 5. Authority and experienced faculty guide the newly recruited teachers. 6. Rules/ regulations/guidelines before semester exam appraised for the learners by faculty and authority. 7. Attendance in college classes/ exam fee/ admission documents for exam permissions (fees waive for special cases). 8. Competitive exams- apprised to university for benefit of learners (for date selection of B.Ed+M.Ed exams). 9. College permission (based on student attendance record) for university exam (name list with photo & sign of candidates). 10. Publication of result in university website. 11. As per NCTE norms – semester exams (B.Ed + M.Ed) 12. Annual list sent by controller of candidates' signatures attested photos affixed. 13. Internships/ Viva-voce/ Projects/ Practicums – marks division done on different components for internal/external evaluation. 14. Covid- photocopy of front page (online exam) & preparation of upload of award list (prepared by faculty & categorized by principal for authentication & transparency). 15. Covid –

meeting (online) held by college for smooth & efficient conduct of exams. 16. Pre-covid answer scripts checked by examiner, head examiner & controller (if needed, if disputes).

File Description	Document
Relevant documents reflecting the transparency and efficiency related to examination grievances with seal and signature of the Principal	View Document
Any other relevant information	View Document

2.6.4 The Institution adheres to academic calendar for the conduct of Internal Evaluation

Response:

The Institutions adheres to the academic calendar for the conduct of CIE

1. Adhere to the university/NCTE schedules/ norms and regulations.
2. Adjustments of online and offline due to Covid Pndemic
3. In the beginning students apprised of academic calendar through college website and university website.
4. Appointment of examiners for theoretical and practical(internal and external by universities and institutions).
5. Submission of all student sessional activity/works/projects as per curriculum in accordance to academic calendar and faculty directions.
6. Type of marks divisions, selected content matter as per university directions.
7. Minor variations done in accordance to the college (regional setting/ unprecedented circumstances)
8. Internal and external assessment with practice/ field engagements specified.
9. Mode of class transaction specified in a calendar for every semester.
10. Various items of practicum for all tuypes of learners.
11. Books specified and reference list for B.Ed+M.Ed learners.
12. Optional papers in semester 4 – given for all types of learners.
13. Graded/ programmed/ step wise guidance for professional training of teacher (B.Ed+M.Ed)
14. Engagement with community affairs also followed.
15. Graded curriculum in accordance to psychological capacity by teacher-training process.

SESSION	TYPES OF EXAMINATION DUTIES (INVIGILATION)	DATE	
2018-19	B.ED 1ST SEMESTER	11/12/2018,13/12/18, 17/12/18, 18/12/18	
	M.ED 1ST SEMESTER	12/12/18,22/12/18	
	B.ED SUPPLIMENTARY EXAM	31/12/18	
	M.ED ENTRANCE TEST	21/05/19	
	M.ED 2ND AND 4TH SEMESTER	27/05/2019- 01/06/19, 6/6/ 10/06/19, 15/06/2019	
2019-2020	B.ED 1ST SEMESTER INTERNAL TEST	2/11/19	
	B.ED 3RD SEMESTER FINAL TEACHING EXTERNAL	7/11/19, 8/11/19	

	M.ED 1ST SEMESR AND 3RD SEMESTER	5/12/19
	B.ED AND M.ED 1ST SEMESTER	9/12/19, 11/12/19, 13/12/19 21/12/19
2020-2021	B.ED AND M.ED 4TH SEMESTER (ONLINE)	01/10/20 – 10/10/20
	M.ED 2ND SEMESTER (ONLINE)	28/11/20, 1/12/20, 3/12/20 05/12/20, 8/12/20
	B.ED 2ND SEMESTER (ONLINE)	2/12/20, 4/12/20, 7/12/20, 9
	B.ED 3RD SEMESTER FINAL TEACHING (ONLINE)	3/5/21- 10/05/21
2021-2022	M.ED 2ND SEMESTER	21/02/22- 25/02/22
	B.ED 1ST SEMESTER	28/03/22- 01/04/22
	M.ED 1ST SEMESTER	25/04/22 – 28/04/22
	EVALUATION	
2018-19	B.ED 1ST SEMESTER , COURSE 1.1.5 AND COURSE 1.1.2 2ND HALF	14/01/19, 17/01/19,18/01/1 22/1/19, 24/1/19, 29/01/19 31/01/19, 01/02/19
	B.ED 3RD SEMESTER ,1.3.7B	11/04/2019
2019-20	B.ED 1ST SEMESTER INTERNAL EVALUATION	14/11/19- 15/11/2019
	B.ED AND M.ED 2ND SEMESTER	8/07/19, 11/7/19, 13/07/19 17/7/19
	B.ED 1ST SEMESTER	9/1/20, 11/1/20, 13/1/20 18/1/20,24/1/20
2020-21	B.ED 4TH AND 2ND SEMESTER	03/10/20, 02/12/20
	M.ED 2ND SEMESTER	09/12/2020
2021-22	B.ED AND M.ED 2ND SEMESTER	22/12/21, 24/12/21, 25/12/2
	B.ED 3RD SEMESTER	8/3/22

File Description	Document
Any other relevant information	[View Document](#)
Academic calendar of the Institution with seal and signature of the Principal	[View Document](#)
Link for additional information	[View Document](#)

2.7 Student Performance and Learning Outcomes

2.7.1 The teaching learning process of the institution are aligned with the stated PLOs and CLOs.

Response:

Course Offered • B.Ed • M.Ed • PGDGC • PGDEM • Distance Education • 6 Months In-House Certificate Course on Soft Skill Development Programme Student Activities • Student Seminars • Workshops • Teaching Aids Preparation • Intra and Inter college Competitions [Debate, Quiz, Music, Elocution] • Inter and Intra college Sports • Community Outreach activities • College Magazine • Wall Magazine • Departmental wall publication Scribes focussing on teacher researches on innovative teaching • Various cultural programs • Practice teaching in various schools • Art and Craft activities • Poster Competition • Students' Union • SSS • Financial Aids • Remedial Coaching • Students' Magazine • Alumni Registration • Placement • Competition • Essay Competition • Cultural Programme(Online and Offline) • Educational Tour • NSS • Social Out Reach • Yoga Education Laboratory • Language Laboratory • Science Laboratory • Social Science Laboratory Facilities • Medical Assistance • Sports • Internet and WiFi • Placement Cell • Auditorium • ITC Centre • Library • TLM • Moodle • Journal(The Evolving Horizons) • Books(Book of Abstracts, e-learning Teaching Strategies and Teachers' Stress in Post Covid-19) • International Seminar • State Level Workshop • IQAC Important Cell • Anti-Raging • Sexual Harassment • Right To Information • Grievance Redressal • Guidance Cell(Virtual Platform of Counselling- Aayna-The Mirror of Your Mind

File Description	Document
Documentary evidence in support of the claim	[View Document](#)

2.7.2 Average pass percentage of students during the last five years

Response: 100

2.7.2.1 **Total number of students who passed the university examination during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
96	98	96	95	87

File Description	Document
Result sheet for each year received from the Affiliating University	[View Document](#)
Data as per Data Template	[View Document](#)
Certified report from the Head of the Institution indicating pass percentage of students programme-wise	[View Document](#)

2.7.3 The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Response:

From the date of induction- each and every learner is engaged in different college activities and programs. 2. All activities are part of internal assessment as individual (performance and community participation). 3. University semester exams preparation. 4. Class recapitulation for content matter consolidation done. 5. Assessments/assignments by faculty members (pre-covid) 6. Group discussions, seminar presentations, assignment submissions (as part of curriculum) - assessed. 7. Community outreach activities/ practicum / projects preparations evaluated by internal faculty. 8. University semester graded by external (university) faculties (pre-covid). 9. Covid-online-internal faculty-marked trainee teachers on micro teaching, simulation, group presentation etc. 10. Personal guidance & counselling to slow learners. 11. Faculty review/ meeting responding internal assessment,university exam, results publication. 12. Innovative practices/ ventures are given importance. 13. Different topics of practicum/ field engagements specified for all types of learners (B.Ed. + M.Ed classes). 14. Online exam – vigilance, pre exam meeting for student guidance.

File Description	Document
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	[View Document](#)

2.7.4 Performance of outgoing students in internal assessment

Response: 100

2.7.4.1 **Number of students achieving on an average 70% or more on internal assessment activities during last completed academic year**

Response: 96

File Description	Document
Record of student-wise /programme-wise/semester-wise Internal Assessment of students during the last completed academic year	View Document
Data as per Data template	View Document

2.7.5 Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to.

Response:

Year	Sl. No	Programme*	Name of the Student	Unique Student ID / Registration number	
2019-2021	1	B.ED	CHITRITA MODAK	19-11002-001	
2019-2021	2	B.ED	KAJARI DUTTA BHOWMICK	19-11002-002	
2019-2021	3	B.ED	NIBEDITA DUTTA (DEY)	19-11002-049	
2019-2021	4	B.ED	PALLABI SIKDAR	19-11002-003	
2019-2021	5	B.ED	AYAN DEY	19-11002-004	
2019-2021	6	B.ED	DIP DATTA	19-11002-005	
2019-2021	7	B.ED	SAIKAT BANEREE	19-11002-006	
2019-2021	8	B.ED	ALAM PATUA	19-11002-007	
2019-2021	9	B.ED	FULTUSI MISTRY	19-11002-008	
2019-2021	10	B.ED	CHITRA DHALI	19-11002-009	
2019-2021	11	B.ED	PAPRI MAUMDER	19-11002-010	
2019-2021	12	B.ED	AHANA KARMAKAR	19-11002-011	
2019-2021	13	B.ED	RONY PETO	19-11002-012	
2019-2021	14	B.ED	YUBANASHWA BHATTACHAREE	19-11002-013	
2019-2021	15	B.ED	RIMA BERA	19-11002-050	
2019-2021	16	B.ED	JOYDEB SAHA	19-11002-014	
2019-2021	17	B.ED	SOMASREE SIKDAR	19-11002-015	
2019-2021	18	B.ED	DIPIKA PRAMANICK	19-11002-016	
2019-2021	19	B.ED	TANIMA SAHA	19-11002-017	
2019-2021	20	B.ED	DEBASREETA SARKAR	19-11002-018	
2019-2021	21	B.ED	DIPITA BAG	19-11002-019	
2019-2021	22	B.ED	SUBARNA MAITY	19-11002-020	
2019-2021	23	B.ED	MEGHA MONDAL	19-11002-021	
2019-2021	24	B.ED	DEBJANI CHATTERJEE	19-11002-022	
2019-2021	25	B.ED	MAHANANDA	19-11002-023	

			GHOSH		
2019-2021	26	B.ED	DEBASREE ROY	19-11002-024	
2019-2021	27	B.ED	SHAMPA MAJHI	19-11002-025	
2019-2021	28	B.ED	PRIYANKA GHOSH	19-11002-026	
2019-2021	29	B.ED	PUA GHOSH	19-11002-027	
2019-2021	30	B.ED	SAGARIKA ROY KARMAKAR	19-11002-028	
2019-2021	31	B.ED	RIMA PAL	19-11002-029	
2019-2021	32	B.ED	RITUPARNA NASKAR	19-11002-031	
2019-2021	33	B.ED	SREENANDA PAL	19-11002-032	
2019-2021	34	B.ED	MONALISHA BISWAS	19-11002-033	
2019-2021	35	B.ED	SIMA NASKAR	19-11002-034	
2019-2021	36	B.ED	SHRABONI GHOSH	19-11002-035	
2019-2021	37	B.ED	PALLABI GHOSH	19-11002-036	
2019-2021	38	B.ED	TANIA SARKAR (BOSE)	19-11002-037	
2019-2021	39	B.ED	SONALI MURMU	19-11002-038	
2019-2021	40	B.ED	ANKITA SAHA	19-11002-039	
2019-2021	41	B.ED	SONU KUMAR GUPTA	19-11002-040	
2019-2021	42	B.ED	PRIYANKA DEY	19-11002-041	
2019-2021	43	B.ED	RITUSREE CHAKRABORTY	19-11002-042	
2019-2021	44	B.ED	PIU DUTTA	19-11002-043	
2019-2021	45	B.ED	KAKOLI MONDAL	19-11002-044	
2019-2021	46	B.ED	ALIKA GUHA	19-11002-045	
2019-2021	47	B.ED	GULAFSHA	19-11002-046	
2019-2021	48	B.ED	SUSMITA GHOSH	19-11002-047	
2019-2021	49	B.ED	CHAMPA MISTRY	19-11002-048	

File Description	Document
Documentary evidence in respect to claim	[View Document](#)

2.8 Student Satisfaction Survey

2.8.1 Online student satisfaction survey regarding teaching learning process

Response: 3.52

Criterion 3 - Research and Outreach Activities

3.1 Resource Mobilization for Research

3.1.1 Average number of research projects funded by government and/ or non-government agencies during the last five years

Response: 0

3.1.1.1 **Number of research projects funded by government and non- government agencies during the last five years..**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Data as per Data Template	[View Document](#)

3.1.2 Average grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)

Response: 0

3.1.2.1 **Total grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Income expenditure statements highlighting the research grants received, duly certified by the auditor	[View Document](#)

3.1.3 In-house support is provided by the institution to teachers for research purposes during the last five years in the form of: 1.Seed money for doctoral studies / research projects 2. Granting study leave for research field work 3. Undertaking appraisals of institutional functioning and documentation 4. Facilitating research by providing organizational supports 5. Organizing research circle / internal seminar / interactive session on research

Response: A. Any 4 or more of the above

File Description	Document
Income-Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	[View Document](#)
Data as per Data Template	[View Document](#)

3.1.4 Institution has created an eco-system for innovations and other initiatives for creation and transfer of knowledge that include

1. **Participative efforts (brain storming, think tank,etc.) to identify possible and needed innovations**
2. **Encouragement to novel ideas**
3. **Official approval and support for innovative try-outs**
4. **Material and procedural supports**

Response: A. All of the above

File Description	Document
Reports of innovations tried out and ideas incubated	[View Document](#)
Documentary evidences in support of the claims for each effort	[View Document](#)

3.2 Research Publications

3.2.1 Average number of research papers / articles per teacher published in Journals notified on UGC website during the last five years

Response: 5.96

3.2.1.1 **Number of research papers / articles per teacher published in the Journals notified on UGC website during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
17	6	15	12	12

File Description	Document
Data as per Data Template	[View Document](#)

3.2.2 Average number of books and / or chapters in edited books published and papers in National /

International conference-proceedings per teacher during the last five years

Response: 3.85

3.2.2.1 **Total number of books and / or chapters in edited books, papers in National / International conference proceedings published during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	21	2	4	2

File Description	Document
First page of the published book/chapter with seal and signature of the Principal	**View Document**
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher year-wise	**View Document**
Data as per Data Template	**View Document**

3.3 Outreach Activities

3.3.1 Average number of outreach activities organized by the institution during the last five years..

Response: 5.8

3.3.1.1 **Total number of outreach activities organized by the institution during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
11	8	3	5	2

File Description	Document
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	**View Document**
Data as per Data Template	**View Document**

3.3.2 Percentage of students participating in outreach activities organized by the institution during the last five years

Response: 100

3.3.2.1 **Number of students participating in outreach activities organized by the institution during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
194	197	198	195	196

File Description	Document
Report of each outreach activity with seal and signature of the Principal	[View Document](#)
Event-wise newspaper clippings / videos / photographs with captions and dates	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Percentage of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the last five years

Response: 100

3.3.3.1 **Number of students participated in activities as part of national priority programmes during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
194	197	198	195	196

File Description	Document
Documentary evidence in support of the claim along with photographs with caption and date	[View Document](#)
Data as per Data Template	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development

Response:

Satyapriya Roy College Of Education organized the following outreach activities:

1.NATIONAL YOGA DAY

2.COUNSELLING- INDOOR and OUTDOOR

3. PUBLIC SEMINAR ON ADOLECENCE AND PARENTING.

4.NATIONAL EDUCATIONA DAY

5.VISIT TO NIEPD,GOVT OF INDIA,NIOH ,BARAHANAGAR

6.DEBATE ON CAPITAL PUNISHMENT FOR RAPE.

7.WORKSHOP ON INCLUSIVE EDUCATION BY NIEPD.

8.EDUCATIONAL TOUR OF RAMAKRISHNA MISSION BELUR MATH AND RAMAKRISHNA MISSION SIKSHAN MANDIRA.

9.WORKSHOP ON LEARNING DISBAILITY AND IDENTIFICATION AND MEASURES TO BE TAKEN IN CLASS BY DIRECTOR OF MONOCHETANA, SELFRELIANCE AND REHABILITATION UNIT OF MONOVIKAS KENDRA.

10.SANITISING WITH THE STUDENTS TO SOCIAL ISSUE ON 2ND WEEK OF MARCH 2020 JUST BEFORE THE ANNOUNCEMENT OF THE LOCKDOWN DUE TO COVID 19.

11.CAMPUS CLEANING,SWACHH BHARAT ABHIJAAN.

12.ON THE OCCASION OF 74TH INDEPENCE DAY OF INDIA. MANY CONTESTANTS WERE FROM VARIOUS STATES LIKE JHARKHAND, HARYANA, RAJASTHAN, PUNJAB, BIHAR ETC.

13.ONE DAY EXTENSION PROGRAMME REGARDING SANITISING TO THE COMMUNITY CLOSE TO THE COLLEGE PREMISES

14.INTERNATIONAL WOMEN'S DAY CELEBRATION.

File Description	Document
Report of each outreach activity signed by the Principal	[View Document](#)
Relevant documentary evidence for the claim	[View Document](#)

3.3.5 Number of awards and honours received for outreach activities from government/ recognized agency during the last five years

Response: 3

3.3.4.1 **Total number of awards and honours received for outreach activities from government/ recognized agency during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
0	3	0	0	0

File Description	Document
Data as per Data Template	[View Document](#)
Appropriate certificates from the awarding agency	[View Document](#)

3.4 Collaboration and Linkages

3.4.1 Average number of linkages for Faculty exchange, Student exchange, research etc. during the last five years

Response: 4

3.4.1.1 **Number of linkages for faculty exchange, student exchange, research etc. during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	5	3	2

File Description	Document
Report of each linkage along with videos/ photographs	[View Document](#)
Data as per Data Template	[View Document](#)

3.4.2 Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years

Response: 1

3.4.2.1 **Number of functional MoUs with institutions of National and / or International importance,**

other universities, industries, corporate houses etc. during the last five years

Response: 1

File Description	Document
Data as per Data Template	[View Document](#)
Copies of the MoUs with institution / industry/ corporate houses	[View Document](#)
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

3.4.3 Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes

1. **Local community base activities**
2. **Practice teaching /internship in schools**
3. **Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education**
4. **Discern ways to strengthen school based practice through joint discussions and planning**
5. **Join hands with schools in identifying areas for innovative practice**
6. **Rehabilitation Clinics**
7. **Linkages with general colleges**

Response: A. All of the above

File Description	Document
Report of each activities with seal and signature of the Principal	[View Document](#)
Data as per Data Template	[View Document](#)
Any additional information	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories,sports field, fitness center, equipment, computing facilities,sports complex, etc. for the various programme offered

Response:

The college Imparted education to the students in face to face mode with facilities of LCS and sound system. There are adequate spaces for accommodating the students so that they can learn easily. The college facilitates to Learning Management System build with local software where audio and study materials were uploaded so that students can use it at any time from anywhere. The most valuable project was launched in LMS in 2021, which is Moodle and with this MOOCS are being started. Students can access to this LMS, they can reuse, relisten the audios, videos, lectures notes when ever they needed. On the other hand, teacher can also see and listen their audios or lectures again and again so that time is saved. The college provides several laboratories facilities for the students like- Physical Science Lab, Biological Lab, Geo Lab, Language Lab, Social Science Lab etc. where the students can develop their skill and knowledge in their subject of interest. The 16 computers have been arranged in Computer Lab where the students in particular semester can use as per their allocated routine so that they can practice hand to hand. There is also provision of internet facilities.

File Description	Document
List of physical facilities available for teaching learning	[View Document](#)

4.1.2 Percentage of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the last completed academic year.

Response: 100

4.1.2.1 **Number of classrooms and seminar hall(s) with ICT facilities**

Response: 11

4.1.2.2 **Number of Classrooms and seminar hall(s) in the institution**

Response: 11

File Description	Document
Geo-tagged photographs	[View Document](#)
Data as per Data Template	[View Document](#)
Link to relevant page on the Institutional website	[View Document](#)

4.1.3 Percentage of expenditure excluding salary for infrastructure augmentation during the last five years

Response: 100

4.1.3.1 **Expenditure for infrastructure augmentation excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
7389561	3974449	10347972	7529343	2085095

File Description	Document
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	[View Document](#)
Data as per Data Template	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software

Response:

Library is automated using Integrated Library Management System (ILMS) Upload a description of library with 1) Name of the ILMS software- KOHA 2) Nature of automation- Fully 3) Version- 19.11.03.000 4) Year of Automation- 2015 Additional information: sprcelibrary.ac.in

File Description	Document
Bill for augmentation of library signed by the Principal	[View Document](#)
Web-link to library facilities	[View Document](#)

4.2.2 Institution has remote access to library resources which students and teachers use frequently

Response:

College Library Authority has installed KOHA Library management software in the library to make

facility for the teachgers, dstudents and research scholars to access e- journals, e- books, dissrtations to the Nlist, , esodhsindhu, consortium and also institutional repository. The users can access to the resource from their home also.

File Description	Document
Details of users and details of visits/downloads	[View Document](#)
Landing page of the remote access webpage	[View Document](#)

4.2.3 Institution has subscription for e-resources and has membership/ registration for the following

1. e-journals
2. e-Shodh Sindhu
3. Shodhganga
4. e-books
5. Databases

Response: B. Any 3 of the above

File Description	Document
Receipts of subscription /membership to e-resources	[View Document](#)
E-copy of the letter of subscription /member ship in the name of institution	[View Document](#)
Data as per Data template	[View Document](#)
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

4.2.4 Average annual expenditure for purchase of books, journals, and e-resources during the last five years (INR in Lakhs)

Response: 94526.4

4.2.3.1 **Annual expenditure for purchase of books, journals and e-resources during the last five years. (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
17700	7133	172503	127144	148152

File Description	Document
Income Expenditure statements highlighting the expenditure on books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	[View Document](#)
Data as per Data Template	[View Document](#)

4.2.5 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 4.87

4.2.5.1 **Number of teachers and students using library for Month 1(not less than 20 working days) during the last completed academic year**

Response: 85

4.2.5.2 **Number of teachers and students using library for Month 2 (not less than 20 working days) during the last completed academic year**

Response: 393

4.2.5.3 **Number of teachers and students using library for Month 3 (not less than 20 working days) during the last completed academic year**

4.2.5.4 **Number of teachers and students using library for Month 4 (not less than 20 working days) during the last completed academic year.**

Response: 270

4.2.5.5 **Number of teachers and students using library for Month 5 (not less than 20 working days) during the last completed academic year.**

Response: 251

File Description	Document
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the last completed academic year with seal and signature of both the librarian and principal	[View Document](#)

4.2.6 Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways

1. **Relevant educational documents are obtained on a regular basis**
2. **Documents are made available from other libraries on loan**
3. **Documents are obtained as and when teachers recommend**
4. **Documents are obtained as gifts to College**

Response: A. All of the above

File Description	Document
Data as per Data Template	[View Document](#)

4.3 ICT Infrastructure

4.3.1 Institution updates its ICT facilities including Wi-Fi

Response:

The college has an impressive network of computer with wi-fi facilities and ICT- based study, education and office work. There is impressive number of computers installed and employed at the service of the staff and students. The following facilities are available in the college as given below. LAN with Internet facilities available at the Students' Reading Room and the Teachers' Enclosure at the Mezzanine Floor. The OPAC and WEB OPAC substantially contributing to the process. KOHA 19.11.03.00 VERSION software is run. Institutional Repository Digital Archives The computer laboratory of the library complete with airconditioning facilities especially organized for ICToriented classes and university- conducted practical examinations. ICT- enabled room for special classes, Endowment Lectures and discussion sessions. Virtual class rooms. The Internet facilities were started in the college Library and Information Centre in the year 2010 and in computer Lab and office in the year 2012. The speed of the Internet is more in the library with 100 Mbps while the speed is 75 Mbps in each computer Lab and office respectively. The wi-fi connection in the library and Information Centre facilitates to the students of the college as well as the teachers to access to the e-resources for their study of interest. The speed is updated every year on the basis of utilization of the internet. The anti-virus in each computer is installed every year to keep update and virus free the computer so that users can use pen drive to share information and take hardcopy if needed.

File Description	Document
Document related to date of implementation, and updation, receipt for updating the Wi-Fi	[View Document](#)

4.3.2 Student – Computer ratio for last completed academic year

Response: 6:1

File Description	Document
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	[View Document](#)
Data as per Data Template	[View Document](#)

4.3.3 Internet bandwidth available in the institution

Response: 100

4.3.3.1 **Available bandwidth of internet connection in the institution, in MBPS**

Response: 100

File Description	Document
Bill for any one month during the last completed academic year indicating internet connection plan, speed and bandwidth	[View Document](#)

4.3.4 Facilities for e-content development are available in the institution such as

1. **Studio / Live studio**
2. **Content distribution system**
3. **Lecture Capturing System (LCS)**
4. **Teleprompter**
5. **Editing and graphic unit**

Response: A. All of the above

File Description	Document
List the equipment purchased for claimed facilities along with the relevant bills	[View Document](#)
Data as per Data Template	[View Document](#)
Link to videos of the e-content development facilities	[View Document](#)
Link to the e-content developed by the faculty of the institution	[View Document](#)

4.4 Maintenance of Campus and Infrastructure

4.4.1 Percentage expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
7389561	3974449	10347972	7529343	2085095

File Description	Document
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	[View Document](#)
Data as per Data Template	[View Document](#)

4.4.2 Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place

Response:

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. 1.LABORATORY- There are well equipped Laboratory facilities such as Physics, Chemistry, Botany, Zoology, Geography, Arts and Craft, Language Lab and there is enough support facilities by the faculties and the administrative staff. 2 Library – There is well maintained Library with Digitization Facilities and Library is automated using Integrate Library Management System (ILMS) , name of the ILMS software is KOHA, version 19.11.03.000 and year of automation is 2015 , there is also LAN with Internet facilities available at the student's reading room and the Teachers' Enclosure at the Mezzanine Floor and there is also enough support facilities by the Librarian and the Library Support Staff. 3. Sports Complex- There is well maintained and space for indoor games such as Table Tennis, Carrom Board, Chess, Basket Ball, Volley Ball and there is enough support facilities by the faculties and the administrative staff. 4. Computers- There is a separate ICT Lab and ICT enabled rooms for special classes, Endowment Lectures and discussion sessions. The 16 computers have been arranged in Computer Lab where the students in particular semester can use as per their allocated routine. There is also provision of internet facilities.There is enough support facilities by the faculties and the administrative staff and also AMC is done. 5. Classrooms; The Institution has adequate classrooms with proper ventilation, lighting , proper sound system , screen for the Power point presentation, green board, white board and there is enough support facilities by the faculties and the administrative staff as well as the cleaning staff. There is also enough support by the electrician who observes the matters related to electricity, fire and lift throughout the day.

File Description	Document
Link for additional inflrmation	[View Document]()
Appropriate link(s) on the institutional website	[View Document]()

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 A range of capability building and skill enhancement initiatives are undertaken by the institution such as:

1. Career and Personal Counseling
2. Skill enhancement in academic, technical and organizational aspects
3. Communicating with persons of different disabilities: Braille, Sign language and Speech training
4. Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two
5. E-content development
6. Online assessment of learning

Response: A. All of the above

File Description	Document
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View Document
Photographs with date and caption for each initiative	View Document
Data as per Data Template	View Document

5.1.2 Available student support facilities in the institution are:

1. Vehicle Parking
2. Common rooms separately for boys and girls
3. Recreational facility
4. First aid and medical aid
5. Transport
6. Book bank
7. Safe drinking water
8. Hostel
9. Canteen
10. Toilets for girls

Response: A. Any 8 or more of the above

File Description	Document
Geo-tagged photographs	View Document

5.1.3 The institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases such as

1. **Institution has guidelines regarding redressal mechanism approved by appropriate statutory/regulatory bodies**
2. **Details of members of grievance redressal committees are available on the institutional website**
3. **Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students**
4. **Provision for students to submit grievances online/offline**
5. **Grievance redressal committee meets on a regular basis**
6. **Students' grievances are addressed within 7 days of receiving the complaint**

Response: D. Any 2 of the above

File Description	Document
Data as per Data Template for the applicable options	[View Document](#)
Composition of the student grievance redressal committee including sexual harassment and ragging	[View Document](#)

5.1.4 Institution provides additional support to needy students in several ways such as: 1. Monetary help from external sources such as banks 2. Outside accommodation on reasonable rent on shared or individual basis 3. Dean student welfare is appointed and takes care of student welfare 4. Placement Officer is appointed and takes care of the Placement Cell 5. Concession in tuition fees/hostel fees 6. Group insurance (Health/Accident)

Response: D. Any 1 of the above

File Description	Document
Report of the Placement Cell	[View Document](#)
Data as per Data template	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of students as teachers/teacher educators

Response: 21.19

5.2.1.1 **Number of students of the institution placed as teachers/teacher educators during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	33	28	28	10

File Description	Document
Upload any additional information	[View Document](#)
Data as per Data Template	[View Document](#)
Paste link for additional information	[View Document](#)

5.2.2 Percentage of student progression to higher education during the last completed academic year

Response: 10.42

5.2.2.1 **Number of outgoing students progressing from Bachelor to PG.**

Response: 5

5.2.2.2 **Number of outgoing students progressing from PG to M.Phil.**

5.2.2.3 **Number of outgoing students progressing from PG / M.Phil to Ph.D.**

Response: 5

File Description	Document
Upload any additional information	[View Document](#)
Details of graduating students and their progression to higher education with seal and signature of the principal	[View Document](#)
Data as per Data Template	[View Document](#)

5.2.3 Percentage of students qualifying state/national level examinations during the last five years (eg: NET/SLET/ TET/ CTET)

Response: 6.78

5.2.3.1 **Number of students qualifying in state/ national level examinations (eg: NET/SLET/ TET/ CTET) during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	5	11	13	3

File Description	Document
Upload any additional information	[View Document](#)
Data as per Data Template	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Student council is active and plays a proactive role in the institutional functioning

Response:

SIKSHARTHI SAMSAD (Students union) 2020-21

President : **Dr. Subir Nag (Principal)**

Vice President : **Souvik Upadhyay (B.Ed. 4th Semester)**

General Secretary : **Saikat Banerjee (B.Ed. 2nd Semester)**

A.G.S   A.G.S   A.G.S   A.G.S   A.G.S

(Finance) (Cultural) (Campus) (Sports & Games)   (Refreshment)

Aritra Banerjee Debarati Tarafder Deipita Bag Gouri Shankar Mishra   Susmita Ghosh

(B.Ed. 4th Sem) (M.Ed. 2nd Sem) (B.Ed.2nd Sem) M.Ed. 2nd Sem.)   (B.Ed.2nd Sem)

CLASS REPRESENTATIVE

GROUP	B.ED 4TH SEM	M.ED 4TH SEM	B.ED 2ND SEM	M.
SOCIAL SCIENCE	JIHAN SENGUPTA	MRITYUNJAY RAY	SUSMITA GHOSH	DE TA
MATHS & SCIENCE	ARITRA BANERJEE	PAUSHALI SARKAR	SAIKAT BANERJEE	GO MI
LANGUAGE	SOUVIK UPADHYAY	BISHENLAL BANERJEE	DIPITA BAG	MO

5 SUBCOMMITTEES

(COORDINATORS)

FINANCE	DR. DIPAK KUMAR KUNDU
PROGRAMME	SMT. RIPA MAZUMDER
CAMPUS	DR. NANDINI SAMADDAR
SPORTS AND GAMES	DR. KAUSIK CHATTERJEE
REFRESHMENT	DR. PIKU CHOWDHURY

5 CLUB ACTIVITIES

(CONVENERS)

ECO SCIENCE CLUB	SAIKAT BANERJEE	
LITERARY CLUB	SOUVIK UPADHYAY	
DEBATE CLUB	SANU GHOSH	
CULTURAL CLUB	DEBARATI TARAFDER	
TECHNICAL CLUB	GULAFSA	

Shiksharthi Samsad (2020-22)

President (Principal-Ex-officio) : Dr. Subir Nag

General Secretary : Smt. Moumita Chandra (M.Ed- II)

(M- 7980667653)

Asst. General Secretary : Smt. Ophelia Sinha (B.Ed- I)

(M-9830023264)

Executive Council Members

Sri Dwipen Sarkar (M.Ed – II) M-   8372022854

Rameez Raja (M.Ed – I) M-   8653641915

Smt. Samridhya Chanda (M.Ed – I)   M – 8777684952

Smt. Shretama Dey (B.Ed- II)   M – 9073160263

Smt. Madhuparna Pal (B.Ed – II) M – 9038099599

Smt. Samayeeta Roy (B.Ed – I) M – 8420035064

Smt. Dipa Roy (B.Ed – I) M - 9163249621

Shiksharthi Samsad (2022-23)

President (Principal-Ex-officio) : Dr. Subir Nag

General Secretary : Smt. Ophelia Sinha (B.Ed- III)

(M-9830023264)

Asst. General Secretary : Smt. Somali Bhattacharja (M.ED-I)

(M-9674940477)

Executive Council Members

Smt. Juthika Mal (M.Ed – I) M- 8017377234

Sri Sumalya Majumdar (M.Ed – I) M- 7980928413

Rameez Raja (M.Ed – III) M- 8653641915

Smt. Samridhya Chanda (M.Ed – III) M – 8777684952

Smt. Pritha Bandyopadhyay (B.Ed- I) M – 7044044790

Smt.Priyanka Saha (B.Ed – I) M – 8981403477

Smt. Samayeeta Roy (B.Ed – III) M – 8420035064

Smt. Dipa Roy (B.Ed – III) M - 9163249621

The students regularly engage in the following activities:

- Student Seminars
- Workshops
- Teaching Aids Preparation
- Intra and Inter college Competitions [Debate, Quiz, Music, Elocution]
- Inter and Intra college Sports
- Community Outreach activities

- College Magazine
- Wall Magazine
- Departmental wall publication Scribes focussing on teacher researches on innovative teaching
- Various cultural programs
- Practice teaching in various schools
- Art and Craft activities

File Description	Document
Upload any additional information	[View Document](#)
Copy of constitution of student council signed by the Principal	[View Document](#)

5.3.2 Average number of sports and cultural events organized at the institution during the last five years

Response: 11.4

5.3.2.1 **Number of sports and cultural events organized at the institution during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	14	15	15	2

File Description	Document
Upload any additional information	[View Document](#)
Reports of the events along with the photographs with captions and dates	[View Document](#)
Data as per Data Template	[View Document](#)
Copy of circular / brochure indicating such kind of events	[View Document](#)

5.4 Alumni Engagement

5.4.1 Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution.

Response:

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services Alumni Association Since 1971, Satyapriya Roy College of Education, Formerly All Bengal Teachers' Training College (Regd. under Society Act) , Registration Number S/1L/69157 of 2009-2010 There is no financial support services due to the COVID-19 pandemic situation. The other support services are as follows: 1) Helping to old age persons- Name of the Association- AMORAGORI JUBA SANGHA, VILL & P.O- AMORAGORI, PS- JOYPUR, DIST-HOWRAH, DATED 22.01.2022. 2) Helping to the migrant labour during pandemic situation.3) Shubhechha aboitonik pathdan kendro – A charitable organization: Ex student Niloy Sarkar is a volunteer organize online teaching to the needy and poor children.

File Description	Document
Details of office bearers and members of alumni association	View Document
Certificate of registration of Alumni Association, if registered	View Document

5.4.2 Alumni has an active role in the regular institutional functioning such as 1.   Motivating the freshly enrolled students 2.   Involvement in the in-house curriculum development 3. Organization of various activities other than class room activities 4.   Support to curriculum delivery 5.   Student mentoring 6.   Financial contribution 7.   Placement advice and support

Response: A. Any 6 or more of the above

File Description	Document
Income Expenditure statement highlighting the alumni contribution	View Document

5.4.3 Number of meetings of Alumni Association held during the last five years

Response: 17

5.4.3.1 **Number of meetings of Alumni Association held during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	3	2	6

File Description	Document
Data as per Data Template	[View Document](#)
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	[View Document](#)

5.4.4 Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them.

Response:

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services Alumni Association Since 1971, Satyapriya Roy College of Education, Formerly All Bengal Teachers' Training College (Regd. under Society Act) , Registration Number S/1L/69157 of 2009-2010 There is no financial support services due to the COVID-19 pandemic situation. The other support services are as follows: 1) Helping to old age persons- Name of the Association- AMORAGORI JUBA SANGHA, VILL & P.O- AMORAGORI, PS- JOYPUR, DIST-HOWRAH, DATED 22.01.2022. 2) Helping to the migrant labour during pandemic situation.3) Shubhechha aboitonik pathdan kendro – A charitable organization: Ex student Niloy Sarkar is a volunteer organize online teaching to the needy and poor children.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission

Response:

The college is guided by the following vision and mission: The vision of the college: The College aims at the total development of pre-service and In- service teachers of West Bengal. The college also provides learning opportunities to empower the trainess teachers with the knowledge, skill and attitudes to face personal and professional chjallenges with confidence. The mission of the college: To spread the light of Education to every nook and corner. To inculcate values of respect within the learners. To work dedicately towards teachers empowerment..To sanitize students to the needs of others. Participation of teachers' in decision malking bodies: College promotes participative management in decision making by constituting variuos committee with both teacher and student members. Committees are framed in order to cater to every aspect of learning, teaching, administration, cultural, sports and overall development for both staff and students. Name of the committees are given below: Cultural Committee Sports Committee.etc Teachers are members of Academic council, IQAC committee and all the committees of the Institution. Starting from deciding the work plan, activities related to syllabus, teachers have been given freedom to propose various activbities, thus supporting partiocipative involvement in decision making. Achieving Acaddemic excellence is the mission of every teacher in the college. File description: (suggestion) To sanitize students and creating more awareness in current social issues like swach bharat, AIDs and " Bete Bachao Bete Padhao"

File Description	Document
Vision and Mission statements of the institution	[View Document](#)
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signatureof the Principal	[View Document](#)
Documentary evidence in support of the claim	[View Document](#)

6.1.2 Institution practices decentralization and participative management

Response:

College practices decentralization and participative management in its organization structure. The main functions of institution are classified into Administration, Academics, Examination and Human Resources. Every effort is made to include mechanism for evaliuating and monitoring all quality parameters through its organization structure i.e Governing Body, Principal, IQAC Coordinator, Coordinatores of B.Ed and M.Ed, Committees and Faculties. The Principal is the head of the institution and implements Vision and Mission of the Institution. The IQAC of the college is involved in developing a quality system for conscious, programmed action to improve the academic and administrative performance of the college.

The entire college ensures a system of participative management whereby information flows and decision making processes involve management, staff and students. At department level, the Coordinators of the departments are directly responsible for coordinating all departmenta; academic programmes of the college. The college has evleved a culture of good governance by adopting policies to involve students, faciulty, parents and academic peers in the decision making proccess. File description: (Suggestion) Case study: Library Advisory Committee depicting decentralization and Participative management practices in the institution Committee structure: Name of the member

File Description	Document
Relevant documents to indicate decentralization and participative management	[View Document](#)

6.1.3 The institution maintains transparency in its financial, academic, administrative and other functions

Response:

The college maintains budget every year keeping updated data in the budget. The infrastructures,teaching learning process and other teaching learning materials are procured and/or installed as per norms as envisaged by the college to impart education to the students in IT Based system.The salary of the staff are recorded in the acquaintance roll and PF Interest accrued from the Directorate of Pension, Provident Fund of Govt. Of West Bengal for both Teaching and Non Teaching Staff are recorded in the PF Register and also provided to every staff annually.

The college makes a plan and academic calender every year before starting the new session.The admission of both B.Ed, M.Ed and other Add-on-Courses are taken according to the merits keeping the Reservation policies as per Government Rules. The teachers take their classes as per routine prepared by the Teachers' Council and they provide Learning process with IT based system. The Lectures in audio and video format are uploaded in the MOOCS (Moodle) Learning Management System as installed in our college website.The class tests are taken from time to time to develop the students' performance. The Teachers allow the students to meet with them for any academic needs whenever required. The Dissertations of the M.Ed. Students are allocated equally to the Teachers without bias.

Various administrative bodies (Committees and Sub Committees) are framed like Governing Body, Finance Sub Committee, Admission Sub Committee, RUSA Committee, Academic Council, Library Sub Committee etc. with transparency. The members of every committee participate on decision making of the college activities and provide constructive suggestions for the betterment of the college.

File Description	Document
Reports indicating the efforts made by the institution towards maintenance of transparency	[View Document](#)
Link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic plan is effectively deployed

Response:

Perspective/ Strategic plan and deployment documents are available in the Institution Continuous improvement in all spheres of education, setting benchmark and review of attainment " is the motto of Satyapriya Roy College of Education. Perspective plans is discussed at the governing body meeting and its implemented through IQAC and Coordinators. 1. Starting of M.Ed Course in the year 2015 and seat limit 50 2. Starting of PG Diploma in Guidance and Counselling in the year 2017. 3 Starting of PG Diploma in Educational Planning and Management in the year 2021. 4. College starting certificate course on School Psychology in Collaboration with Rabindrik Psychotherapy Research Institute Trust (RPRIT) File description: Documents regarding this course.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)
Link to the page leading to Strategic Plan and deployment documents	[View Document](#)
Link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

College promotes participatory management in decision making by constituting various committee with both Teacher and Student members .Committees are framed in order to cater various aspects of learning teaching, administration, cultural ,sports and overall development of both staff and student. Name of the committees are given below: 1) Finance Sub-Committee 2) Cultural Committee 3) Academic Sub Committee 4) Admission Sub committee 5) Library Sub Committee 6) Journal Committee and Magazine Committee 7) ICC 8) NSS 9) Anti Ragging 10) RUSA Committee 11) IQAC 12) NAAC 13) NCTE sub committee 14) Website development cell 15) Different club activities through siksharthi samsad (Eco Science club, Literary Club, Debate club, Cultural club, Technical club) Teachers are members of academic council , IQAC committee and all the committees of the institution. Starting from deciding the work plan activities related to syllabus, teachers have been given freedom to propose various activities , the

supporting participative involvement and decision making achieving academic excellence is the mission of every teacher in the college

File Description	Document
Documentary evidence in support of the claim	View Document
Link to Organogram of the Institution website	View Document

6.2.3 Implementation of e-governance are in the following areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination System**
6. **Biometric / digital attendance for staff**
7. **Biometric / digital attendance for students**

Response: A. Any 6 or more of the above

File Description	Document
Screen shots of user interfaces of each module	View Document
Geo-tagged photographs	View Document
Data as per Data Template	View Document
Link for additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions / decisions.

Response:

Effectiveness of e- Governance

1. **RUSA FUND**	
Building extension from 3rd floor to 4th floor, execution of lift garage and renovation of entire college building. Collection of library books has been increased to meet the needs of the stakeholder as well as approval of introduction of M.Ed Courses. A good number of provision of ramp and PWD washroom have been	Meeting Dates 03.04.2018, 04.08.2018, 10.09.2018, 22.09.2018 06.09.2019

arranged in the college.	
Library rare and valuable books have been digitized	Meeting date 07.12.2015
ICT Lab has been built with computers and projectors and Internet facilities have been provided.	Meeting date 23.07.2015
Procurement of laptops, computers and projectors.	Meeting date 23.07.2015
Playground has been built.	Meeting date 23.07.2015
Furniture like almirahs, , tables, chairs have been procured to provide good infrastructure to the students and staff.	Meeting date 23.07.2015
1. **COLLEGE FUND**	
Gardening and beautification of the college premises has been made.	
Rain water harvesting has been executed.	
Separate college Library's website and college journal have been designed and installed.	
MOOCS as Learning Management System (Moodle) software has been started to make the T.L Process more attractive, effective and usefullness.	
1. **MLA FUND**	
Exterior painting of the college building has been completed.	

File Description	Document
Minutes of the meeting with seal and signature of the Principal	View Document
Action taken report with seal and signature of the Principal	View Document

6.3 Faculty Empowerment Strategies

6.3.1 Effective implementation of welfare measures for teaching and non-teaching staff is in place

Response:

1) The institution has effective welfare measures for teaching and non teaching staff like GSLI, WBHS for the teaching faculty, HRMS 2) The teaching, non teaching and support staff of the college received their salaries on time. 3)Newly appointed teachers begin to receive their salaries from the government after a delay of six months or more. When requested, the management/ GB have paid salaries for six months to such newly appointed teachers before being reimbursed by the government. 4)Additional workload and additional allowance given by the institution. (Both for Teaching and Non Teaching Staff) 5) Laptops given to faculty to promote Research and Development of e-content for teaching. 6) Staff are allowed to

use college ICT facilities for theirresearch work. 7) Staff rooms have been equipped with computers with internet facility , printers, furniture, a microwave oven, a electric kettle and a refrigerator. 8)OD is provided for attending examination, workshop, orientation course, refreshers course, conferences.9)Advance bonus for permanent non teaching staff and bonus for non permanent non-teaching staff 10) The support staff/ house keeper receives free uniforms each year.

File Description	Document
List of welfare measures provided by the institution with seal and signature of the Principal	[View Document](#)
List of beneficiaries of welfare measures provided by the Institution with seal and signature of the Principal	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the last five years

Response: 7.69

6.3.2.1 **Number of teachers provided with financial support to attend seminar / conferences / workshops and towards membership fees of professional bodies during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

File Description	Document
Income Expenditure statement highlighting the financial support to teachers	[View Document](#)
Data as per Data Template	[View Document](#)

6.3.3 Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.

Response: 0

6.3.3.1 **Total number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of participants of each programme	View Document
Data as per Data Template	View Document

6.3.4 Percentage of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

Response: 57.69

6.3.4.1 **Total number of teachers undergoing online/face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	19	3	0	0

File Description	Document
Data as per Data Template	View Document
Copy of Course completion certificates	View Document

6.3.5 The institution has a performance appraisal system for teaching and non-teaching staff

Response:

Teaching Staff Yes, the Institution has a performance appraisal system for all teaching and non teaching staff. Each teacher fills in a self appraisal form at the end of the academic year. This self appraisal is comprehensive and covers teaching- learning, research, extension, professional contributions and contributions to the college. Teaching faculty performance is reviewed based on student results, punctuality, commitment, teaching skills, number of papers presented, number of conference and workshops attended, research projects undertaken and involvement in other college activities. Teacher's diary of teaching learning accomplishments in each class (for each subject) is maintained by the teachers: this serves as a self monitoring tool for teachers. Non Teaching Staff: Overall performance of Non-teaching staff is appraised by the Principal and other members of the management on the basis of attendance and character role. This is done through a feedback meeting which may be in the form of a group meeting or meeting with an individual staff.

File Description	Document
Proforma used for Performance Appraisal for teaching and non-teaching staff signed by the Principal	[View Document](#)
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal or/and external financial audit regularly

Response:

Yes by Government Auditor as well as College appointed Internal Auditor (Sumit Rudra & Associates-2020-2021)

File Description	Document
Report of Auditors of last five years signed by the Principal	[View Document](#)

6.4.2 Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the last five years (not covered in Criterion III)(INR in Lakhs)

Response: 0

6.4.2.1 **Total funds received from non-government bodies, individuals, philanthropists during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	[View Document](#)
Data as per Data Template	[View Document](#)

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources are in place.

Response:

For mobilization of funds 2 (Two) add-on- courses (PGDGC and PGDEM) run by the Institute.

File Description	Document
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies

Response:

1) Submission of data for AISHE portal 2) Regularly uploading the yearly status report of IQAC upto 2020--2021

File Description	Document
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View Document
Any additional information	View Document

6.5.2 The institution reviews its teaching-learning process periodically through IQAC or any other mechanism

Response:

1) Admission for B.Ed and M.Ed : Online and transparent admission procedure based on the merit. 2) Curriculum development: Curriculum developed for PGDGC and PGDEM (add-on- courses) 3) Teaching Learning Process: Institute takes active interest in promoting Internship field opportunities for students. The teaching and mentoring process in our Institution facilitates us in cognitive, social and emotional growth.The Institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process. The Institute/ teachers use student centric methods, such as experimental learning, participative learning and problem solving methodologies for enhancing learning experiences. Teachers encourage the students to participate in extra curricular activities. Efforts are made

by the Institute/ teachers to inculcate soft skills, life skills and employability skills to make student's ready for the world of work. Teachers use ICT tools such as LCD projector, multimedia etc while teaching.. The college facilitates to Learning management System build with local software where audio and study materials were uploaded so that students can use it at nay time from anywhere. The most valuable project was launched in LMS in 2021, which is Moodle and with this MOOCS are being started. Students can access to this LMS, they canreuse, relisten the audios, audios, videos, lectures, notes when ever they needed. On the other hand, teacher can also see and listen their audios or lectures again and again so that time is saved. The college provides several laboratories facilities for the students like- Physical Science Lab (Physics and Chemistry) Biological Lab (Botany and Zoology) , Geographical Lab, Language lab, Social Science Lab, Computer Lab etc. where the students can develop their skill and knowledge in their subject of interest. The 16 computers have been arranged in computer Lab where the students in particular semester can use as per their allocated routine so that they can practice hand to hand. There is also provision of internet facilities.

File Description	Document
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View Document
Any additional information	View Document

6.5.3 Average number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the last five years.

Response: 2

6.5.3.1 **Number of quality initiatives taken by IQAC or any other mechanism for promoting quality during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
5	1	1	1	2

File Description	Document
Report of the work done by IQAC or other quality mechanisms	View Document
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View Document
Data as per Data Template	View Document

6.5.4 Institution engages in several quality initiatives such as 1. Regular meeting of Internal Quality

Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements 2. Timely submission of AQARs (only after 1st cycle) 3. Academic Administrative Audit (AAA) and initiation of follow up action 4. Collaborative quality initiatives with other institution(s) 5. Participation in NIRF

Response: A. Any 4 or more of the above

File Description	Document
Supporting document of participation in NIRF	View Document
Feedback analysis report	View Document
e-Copies of the accreditations and certifications	View Document
Data as per Data Template	View Document
Consolidated report of Academic Administrative Audit (AAA)	View Document

Link to the minutes of the meeting of IQAC	View Document	
Link to Annual Quality Assurance Reports (AQAR) of IQAC	View Document	

6.5.5 Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives

Response:

6.5.5: Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives:

1) SUGGESTIONS ARE GIVEN BY OUR FACULTIES REGARDING INCREMENTAL IMPROVEMENTACCORDING TO NPE'2020: B.ED SPECIALISED COURSE LIKE CERTIFICATE IN SPECIAL EDUCATION AND MANAGEMENT/LEADERSHIP AND COLLEGE ALSO DEVELOPED PGDEMA CURRICULUM IN OUR COLLEGE.

2) INSTITUTION ALSO APPLIED TO WBUTTEPA FOR EDUCATION PASS/HONS/MA/PH.D TO GET GENERAL UG AND PG COURSES. i) SUGGESTION FOR PER- REVIEWED GREEN JOURNAL AND TAKING INITIATIVE TO ENLIST OUR JOURNAL ON UGC CARE LIST.

3)AS PER DIRECTED BY HONOURABLE Vc, WBUTTEPA, ALL THE FACULTY MEMBERS TO CONDUCT MODEL DEMONSTRATION FOR METHOD SUBJECT CLASSES IN THEIR OWN METHOD SUBJECT GROUP FOR B.ED 30 SEMESTER STUDENTS AND ASK STUDENTS ALSO TO CARRY ON PEER GROUP DEMONSTRATION CLASSES AND KEEP RECORDS. VIRTUAL CLASSES TO BE TAKEN BY ALL STUDENTS IN THE METHOD SUBJECT GROUP IN THE FORM OF EITHER VEDIO RECORDING OR IN A VIRTUALMEETING GROUP AS SELECTED BY THEIR

SUBJECT TEACHERS. ALL THE CLASSES WOULD BE TREATED AS DEMO VERSION OF SIMULATED TEACHING WITH TLM .THE LESSONS WOULD BE RECORDED AND UPLOADED.

4) DISCUSS ABOUT THE VARIOUS ACITIVIES OF THE FORTHCOMING UNIVERSITY EXAMINATION ON VIRTUAL MODE 11/3/2021 AT 11.30 AM AND NAAC COORDINATOR REQUESTED ALL THE FACULTY MEMBERS TO REPORT ABOUT THEIR PROGRESS AND TIME BOUND ASSIGNMENTS IN DIFFERENT LINK PROVIDED BY INSTITUTION.

5)ALL THE FACULTIES UPLOADED AND KEEP UPLOADING THEIR E-CONTENT THROUGH LMS. vi)1QAC CO-ORDINATOR ALSO REPORTED THAT INTERNATIONAL WOMEN'S DAY HAS BEEN OBSERVED ON 08.03.2021. B.ED AND M.ED STUDENTS PARTICIPATED IN VARIOUS ACTIVITIES LIKE DEBATE, ESSAY COMPETITION AND POSTER DESIGNING COMPETITION ON GIVEN THEMES RELATED TO THE AUTONOMY AND EMPOWERMENT OF WOMEN. IT WAS FURTHER RESOLVED THAT A BOOK OF ABSTRACT OF THE INTERNATIONAL SEMINAR ON TEACHING LEAR ING DURING COVID 19 WOULD BE PUBLISHED. 4. TO DISCUSS THE ABOUT VARIOUS MATTERS OF THE FORTHCOMING EXAMINATION ON VIRTUAL MODE.

File Description	Document
Relevant documentary evidence in support of the claim	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has a stated energy policy streamlining ways of energy conservation,use of alternate sources of energy for meeting its power requirements

Response:

1. Initiative to install solar panel with the help of Govt of West Bengal. In process.

2. Sensory based energy conservation.

3. Use of LED bulbs and power efficient equipment.

File Description	Document
Institution energy policy document	[View Document](#)

7.1.2 Institution has a stated policy and procedure for implementation of waste management

Response:

1. Different colour bins for waste collection. 2. Plastic Collection (non- biodegradable). 3. Composting Pits for garden waste. 7.1.3 Solid Waste: The waste is generated by all sorts of routine activities carried out in the college that includes paper, PLASTICS AND FOOD. The waste is segregated at each level and source. Waste in each floor is collected at designated time interval. The safari worker is collect, clean, segregate and compile the waste in the dustbins (Green, Blue and Red) provided on each floor.. The college has contacted on authorized vendor of Bidhannagar Municipality Corporation who collects the waste from designated place, segregate them, recycles them and dispose them at landfalls authorized by the government. e-waste Management: Electronic equipments such computer, printers cartridges, photocopy machines are recycled properly. Instead of buying new machine buyback option is taken for technology upgradation. The ewaste generated from hardware which cannot be reused or recycled is being disposed off centrally through authorized vendors. (scrape report)

File Description	Document
Documentary evidence in support of the claim	[View Document](#)

7.1.3 Institution waste management practices include

1. **Segregation of waste**
2. **E-waste management**
3. **Vermi-compost**

4.Bio gas plants
5.Sewage Treatment Plant

Response: A. Any 4 or more of the above

File Description	Document
Income Expenditure statement highlighting the specific components	View Document
Geo-tagged photographs	View Document
Documentary evidence in support of each selected response	View Document

7.1.4 Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

Response: C. Any 2 of the above

File Description	Document
Geotagged photographs	View Document
Documentary evidence in support of the claim	View Document

7.1.5 Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment

Response:

Green Campus Initiatives
1. Restricted entry of automobiles.

2. Use of Bicycles.

3. Pedestrian- friendly pathway.

4. Ban of use of plastic.

5. Landscaping.

File Description	Document
Documents and/or photographs in support of the claim	[View Document](#)
Any additional information	[View Document](#)

7.1.6 Institution is committed to encourage green practices that include: 1. Encouraging use of bicycles / E-vehicles 2. Create pedestrian friendly roads in the campus 3. Develop plastic-free campus 4. Move towards paperless office 5. Green landscaping with trees and plants

Response: A. All of the above

File Description	Document
Videos / Geotagged photographs related to Green Practices adopted by the institution	[View Document](#)
Income Expenditure statement highlighting the specific components	[View Document](#)

7.1.7 Percentage of expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)

Response: 100

7.1.7.1 **Total expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
7389561	3974449	10347972	7529343	2085095

File Description	Document
Income Expenditure statement on green initiatives, energy and waste management	[View Document](#)
Data as per Data Template	[View Document](#)

7.1.8 Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges.

Response:

The teacher education curriculum transacted in the college consists of the different. topics that generate

awareness about and promote practices related to social integration and an inclusive environment that nurtures cultural, social, linguistic, regional, socio- economic, communal and other diversities. The content of B.Ed and M.Ed provides an overview of concepts like exclusion, inclusion, inclusive society, desired changes in education system, culture, and related practices needed for social inclusion. It also highlights principles of teaching- learning for peaceful coexistence in a multi cultural society and allows ample scope for detailed discussion on gender issues, much needed for developing the attitude and mindset of the student- teachers for a truly inclusive society. The practicum allows a valuable experience in development and observation of inclusive practices.

Some of the Theory and Practicum of this paper highlight the concept and nature of socialization and social change in tandem with impact of current trend on democracy, equity and allied socio- economic issues.

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. National Identities and symbols: Celebrates independence Day and Republic Day. 2. Fundamental Duties and rights of Indian Citizens- Academic lectures, assignments, expert talks which have enriched the awareness about these aspects.

Institution celebrates / organizes national and international commemorative days, events and festivals

International Youth Day- 12 th August Independence Day : 15 the August Teachers Day : 5 th September Gandhi Jayanti 2nd October International Yoga Day 21 st June HOLI UTSAV 2020 INTERNATIONAL MOTHER TONGUE DAY -21 FEBRUARY 2020 INAUGURATION OF MOOCS (LEARNING MANAGEMENT SYSTEM),CELEBRATION OF YOGA ACTIVITY.

File Description	Document
Documentary evidence in support of the claim	[View Document](#)

7.1.9 Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways

1. **Code of Conduct is displayed on the institution's website**
2. **Students and teachers are oriented about the Code of Conduct**
3. **There is a committee to monitor adherence to the Code of Conduct**
4. **Professional ethics programmes for students, teachers, administrators and other staff are organized periodically**

Response: A. All of the above

File Description	Document
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	[View Document](#)
Details of the Monitoring Committee, Professional ethics programmes, if any	[View Document](#)
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC format given on its website)

Response:

1. Development of E-content and easy to access online.(https://lms.satyapriyaroycollege.in/) AND (https://ncte.gov.in/Website/OER.aspx)

Dr. Kausik Chatterjee Dr. Nandini Samaddar Dr. Mousumi Boral Dr. Piku Chowdhury

2. Institutional repository/ digital archive. (Dissertation Work and other Research Related Proposal)

File Description	Document
Photos related to two best practices of the Institution	[View Document](#)
Any additional information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Performance of the institution in one area of distinctiveness related to its vision, priority and thrust

Response:

Faculty and student involvement in innovation and research SPRCE being a research and innovation driven institute, encourages students towards research and innovation practices. PG and UG students are also encouraged and given opportunities to get involved in research efforts. M.Ed dissertation are made research driven and number of research papers have come out of the research article as an outcome. Beside this, there is a credit course by name Research Methodology (2 credit course) which in intended for advanced learners and for those students who have interest in research and innovation. During the course the student will learn how to 1. Develop research proposal. 2. Carry out literature search. 3. Select suitable research methods and integrate them within a research methodology. 4. Carry out the research process. 5. Analysis research critically. 6. Write up the research report. These course provide an opportunity to purpose research in topic within the broad are of the student interest for the future.

File Description	Document
Photo and /or video of institutional performance related to the one area of its distinctiveness	[View Document](#)
Any additional information	[View Document](#)

5. CONCLUSION

Additional Information :

1. All decisions are taken through democratic participation of the stakeholders.

2. Library as the learning resource centre and the office is computerized and all financial transactions are transparent and audited timely.

3. Research and innovation are encouraged

4 Contribution to environmental awareness / protection Sensitization on the use of the machine for disposal of biodegradable waste for a· green campus

5.Optional paper is offered in Population Education and Environmental Education.

6. College initiating for infrastructural development including solar panel and· rainwater harvesting in the ensuing year(contacts have been done)

7. Biowaste disposal machine installed,sanitary pad vending machine installed, LCD TV installed for educational programmes, ICT room revamped, ICC made functional, Community Outreach, Inclusive Awareness-visits to special education institutes, .

Concluding Remarks :

This college has taken teachers' education to new heights by developing a holistic approach to preparation of teachers for inclusive classrooms and for teaching in blended approach. The teachers are prepared to think out of the box and with intellect liberated from textbook oriented transaction of lessons. There is a strong research orientation and teacher research is encouraged in the trainees. Higher education and research in the area of teacher education is encouraged among the M.Ed. students.